



Attendees: John Scheib, Adam Pfof, Andra Harbold, Andrew Nelson, Blake Bratcher, Claudia Horton, Connie Wilkerson, Ed Bateman, Elena Shtromberg, Jane Hatter, Karineh Hovsepian, Kelby McIntyre-Martinez, Liz Leckie, Luc Vanier, Marina Gomberg, Melissa Bobick, Melonie Murray, Michael Edwards, Miguel Chuaqui, Miriam Albert-Sobrino, Paul Sherrill, Sara Pickett, Sarah Morris-Benavides, Sean Carter, Steve Pecchia-Bekum, Xan Johnson, Paul Stout (joining at 3pm)

AGENDA

1. Approval of Minutes:

From November 13, 2020 Meeting

(A College-wide Town Hall meeting with SVP Reed was held in lieu of the February College Council Meeting)

There are no changes or adjustments to the minutes. They stand approved.

2. Announcements & Reports:

- Dean's Report

University Enrollment looks very positive. The projection could be a record new student enrollment. If we proceed the same way we have in the past, the projection could be 4700. Orientation and registration are up 129%. And graduate student applications are also significantly up in the fall. We are a bit more limited in terms of the number of students that we can support. Some of our programs are at capacity, but others have room to grow.

In terms of facilities: Fieldhouse Theatre – the aim is to have construction completed and opening in 2023. Film & Media Arts Building – Half the project is donor funded and half is internal from the college. John & Marcia Price Building – phase two of that construction is proceeding, as well.

Faculty & Staff Search Updates:

Art & Art History: There were searches for a Graphic Design career-line Position and Foundations career-line position. These are looking to be successful searches this spring.

Dance: For the Screendance position, they are mid-process.

Film & Media Arts: In the fall, they were able to complete a search for a tenure-line position in Screenwriting. Hubbel Palmer is the successful hire for that and will be joining in the Fall. There were also two searches for UAC, and a new visiting Assistant Professor in Animation. And they are in

a search for a staff facilities equipment manager, and a faculty Film Sound position will be starting over the summer.

School of Music: They have just finished a search for visiting Director of Wind Ensemble, and expect to launch a search for a tenure-track position for that in the future. Rebecca Daniel is the new hire for that. She just received her doctorate yesterday. They are also starting a search for an Assistant Director of Athletic Bands, and hopefully they will be able to fill that quickly, so the person can help with the summer bandcamp – with the assumption that we'll have a football season this next year. They have searches for next year to launch, as well.

In the Dean's Office, Karineh Hovsepien is retiring at the end of next week. And we successfully completed the search for her successor. Adam Pfof will be our new Assistant Dean for Finance & Operations.

We have a leadership change in A&AH – Paul Stout is completing his second and final three-year term. And Kim Martinez has accepted an appointment as the Department's new Chairperson starting July 1st.

Planning for the future – Summer & Fall Terms:

In Fall, it is projected that there will be 85% of classes in-person, and the campus experience seems to be looking like a regular University Campus. We're excited for that. We are told that masks and social distancing guidelines will still be enforced, and the state dictates what we can and can't mandate. In CA, they are requiring vaccines for a return to campus, but in this state, it is not likely that would happen at the U. The state and USHE would need to require that. Project Marmalade is meeting again to discuss anything that might transpire through that task force.

Associate Dean Murray says that Project Marmalade will be working on a revised version of the instructional guidelines that you can use in the Fall. And if you have questions/concerns, or thoughts that need to be shared with that group, let her know.

In-Person Events:

We don't have clear guidelines on what that looks like yet. In some other performing arts spaces, UtahPresents and UMFA have received approval for some limited live events. UtahPresents is allowed to have rentals, but no in-person audiences. They can have no more than 15 performers on-stage, and everyone must wear masks. They are also requiring a seven-day prior quarantine period. If the campus and the county moves to low transmission level, the requirements will shift to limited audiences that is low-risk for participants (which is 20 feet between the stage and the audience, and six feet between individuals seated alone, and 10 feet between household groups, and no intermission, and audience members are encouraged to wear masks). For social gatherings, there was a discussion in Central Development for guidelines for donor events. Per CDC guidelines, all participants need to be masked during the entire interaction, and 10 feet distance if you were eating/drinking. Also 90 minutes is the time limit and handshaking/hugs/physical contact is discouraged.

Teleworking:

New teleworking guidelines are being developed. May 1 is the estimated roll-out, with the implementation target date for July 1st. This is more for staff, rather than faculty – because there is no requirement for faculty members to be at a desk on campus from 9-5, and the modality of your

course dictates whether you need to be on campus. So this is more for staff, who are required to be on campus. We have always had the opportunity for teleworking in place – we had staff who were teleworking pre-COVID, so these guidelines will be updated from what we have learned during COVID. It's really in the best interest of the University. Within the guidelines, there are forms for TWAs (temporary work adjustments) specific to the pandemic. There will be a new form for the Fall for people who live with high-risk individuals or has a medical condition that prevents them from receiving the vaccine. That will be rolled out May 1st. And that, too, needs to show that the person can complete their duties in a teleworking situation.

After May 1st, return to campus checklists and guidelines will be coming out. Right now, we're in the planning phase, and the implementation will begin July 1st, and then will be fully executed before Fall. Supervisors as well as your department home units will be coordinating what that phase-in looks like. And we'll have more information after May 1st. One other thing they are trying to work out is that there are obvious concerns and complications when you are working outside of the state of Utah in a permanent situation. As a default, international is not allowed, and outside of Utah within the US is discouraged.

- Dean's Staff Reports:

- CFA Curriculum Update – Associate Dean Murray

Associate Dean Murray reports on both 2019-20 and 2020-21 since we weren't able to report out on those last year. Last year there were 195 proposals, we had a new certificate, a new emphasis, and we had a research center name change.

This year we had 210 proposals, with 2 new certificates, and one new program emphasis. We're expecting these to be formally officially approved in June.

The past few years we've asked our Advising Team to take a look at the proposed curriculum changes, and they have been very generous in taking the time to look through those proposals and see if there are any concerns.

- CFA Faculty Grants Update – Associate Dean Murray

Last year, the CFA was able to award \$21,823 grants for internal grants. This year, the CFA was able to award \$32,551 for our internal grants. This includes our new program for Faculty Course Release.

Other funds that were awarded (non-competitively) are the Pre-tenure professional development Fund (awarded \$22,450 in 19-20 and this year \$21,000). And Dean's Travel Funds – last year \$31,697 supporting 51 faculty and 25 students. This year, due to travel restrictions, we provided \$656 for 10 faculty to present at virtual conferences.

- JEDI Committee Update – Marina Gomberg

Thank you to everyone who signed up for one of the two opening sessions for our Inclusion in the CFA sessions. The feedback was mostly positive, and they got some good constructive feedback, as well. For those who weren't able to attend there will be an online module for it. And there will

be an additional online module on the changing demographics and the varying identities that we have the pleasure of working with and for. We'll also have some engagements over the summer that we will have everyone do on their own. In the Fall, we'll start the five thematic workshops. And then there will be closing sessions at the end of the Fall. Students will be engaged over the summer, to hear from them about their experiences. There was a link sent out after the opening session to capture personal experiences so that the upcoming sessions can be reflective of what is going on here.

- Special Reports:

- Environmental Health & Safety Presentation – Sarah Morris-Benavides

Sarah Morris-Benavides wants to introduce everyone to EHS. Within EHS, they have Subject Matter Experts, and she'll talk briefly on those categories. They have the subject matter experts help prepare planned templates for things like fall protection and shop inspections. The next group is radiation safety – those folks do a lot more of their work in laboratory spaces, but are developing a laser safety program, but they want to register anything that is 3B or 4. They have biological safety group, environmental protection (air emissions, regulated waste disposal – like paint), and have a fire safety team. They review construction plans, and also oversee some of the evacuation drills. They also have experts who are looking at building venting.

Their office recently required new College Safety Committees for each unit on campus, and so they are hoping to provide information that is more relevant to all of campus.

- University Teaching Committee Update - Connie Wilkerson

Connie Wilkerson says that she is the sole representative of the CFA on the University Teaching Committee, and she is rolling off at the end of this year. She's hopeful someone will be able to request to be on that committee so we can continue to have representation. The UTC oversees various teaching awards and grants on campus. The University Teaching Grant is given three times a year – those grants are to support innovations to curriculum. They were able to purchase some rare instruments for the School of Music, and support guest artists. Those grants are \$3500 for individual applications, and more funding for group applications. Her advice is that it's not super time-sensitive, the January round is very thin so you have a better chance of being funded during that round. And the end of the year the applications outpace the amount of funding available. They also provide recommendations for several prizes and awards. Most of them are for career-line and tenure-line faculty. The teaching awards are very competitive, and if you're going to nominate someone, you'll want to warn them in advance, because there is a lot of paperwork that has to be submitted.

Associate Dean Murray asks if there are faculty who are interested in serving on the committee, who they would contact? Connie says that the annual survey that was sent out asking for Academic Senate committee service is how to let them know you want to be on it. Connie says it's a lot of reading, but it gives you such a great overview of what is happening at the University.

The Dean says that we have been successful with the awards, and also for the grants. Melonie says that for the College Teaching awards, you first

have to apply for the University Teaching awards and then if you don't get it, you're eligible at the College level.

3. Upcoming Action Items:

- N/A

4. New Business:

Ed Bateman says that the CFA is in the process of planning the 75th anniversary, and he wanted everyone to know. If there are thoughts on that, the committee is interested in hearing.

The Dean says that this has been an extraordinary 14 months, and normally we meet in person. He's looking forward to seeing everyone who will be returning, in person, next year.

The meeting adjourns at 3:11 pm.

Future College Council Meetings: TBD next academic year

Future Faculty Counsel Committee (FCC) Meetings: TBD next academic year