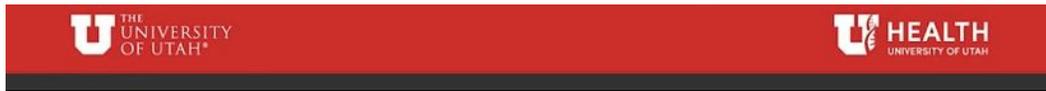


1. Log into CIS.



Login

uNID: (e.g. u8675309)
 [Forgot your uNID?](#)

Password:
 [Forgot your password?](#)

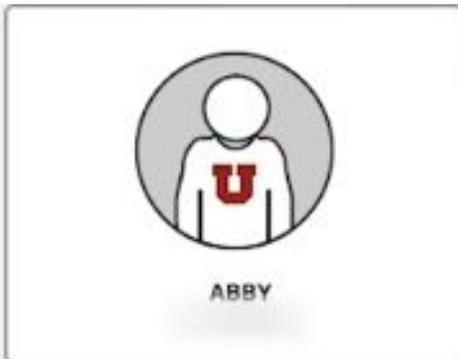
Caution: Before entering your uNID or password, verify that the address in the URL bar of your browser is directing you to a University of Utah web site.

Important security information: This login uses cookies to provide access to the site you requested and to other protected University of Utah websites. For your security, log out of the services you are using and exit your browser when you have finished your session. Some browsers, including Google Chrome, retain cookie information by default even after you close your browser. Review your browser's support documentation to set your browser to clear cookies automatically upon exit. [Instructions for Google Chrome.](#)

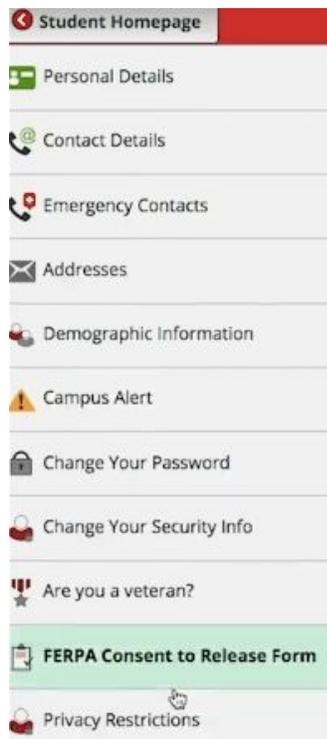
2. Go to 'Student Homepage'.

The image shows the 'Campus Information Services' dashboard. At the top is a red header with the 'U' logo and the text 'CAMPUS INFORMATION SERVICES'. Below the header is a search bar with a magnifying glass icon and a 'Filter by Category' dropdown menu. The main content area features several service tiles. The first row contains 'COVID-19 Central' and 'Help'. The second row, under a 'Student' heading, contains 'Student Homepage (Registration, Grades/Transcript, Tuition)', 'Canvas Login', and 'SAFE U SAFE U'. The third row contains 'Umail'. Each tile includes an icon, a title, and a star icon for bookmarking.

3. Click the Student profile tile.



4. Scroll down, and on the left hand side click “Ferpa Consent to Release Form”.



5. Read the form and check the boxes that apply to you.

I understand that picture ID is REQUIRED when any information is requested in person at the various University offices. I also understand by authorizing communication to the Email accounts listed below, I do so at my own risk and the University of Utah, the University offices are not responsible for the security of the information.

- I give The University Office of Scholarships and Financial Aid, Income Accounting, and Student Loan Services Office permission to release information regarding the processing and delivery of my financial aid and scholarships and financial/tuition information to myself and any individual(s) listed below with the appropriate PIN.

- I give the University of Utah Office of the Registrar permission to release information about my educational record information to myself and any individual(s) listed below with the appropriate PIN.

- I give the University of Utah Academic Advising Center and Departmental/College Advisers permission to release information maintained by the Academic Advising Offices about my educational record information to myself and any individual(s) listed below with the appropriate PIN.

- I give the University of Utah Housing & Residential Education Office permission to release information regarding my housing financial account, its status and charges listed on my account to myself and any individual(s) listed below with the appropriate PIN.

6. Create a personal identification number. The maximum is 20 characters.

When contacting the office(s) to inquire about specific information, myself and/or the individual(s) identified below will provide the following Personal Identification Number (PIN): (PIN may be letters and/or numbers; no minimum, maximum 20 characters.):

PIN:

7. If desired, add another person who is allowed access to your restricted FERPA information, such as a parent or guardian. Once finished, press Save.

To add a person, click the plus button on any line. Enter the name as last name, first name (i.e. Smith, John). To remove a person, click the minus button next to that person.

Name	Relationship Name	Email Address		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="+"/>	<input type="button" value="-"/>

Last Updated 05/12/2020