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**Mission:** To promote and encourage faculty projects that enhance teaching and/or support curricular innovation. Projects and curricular innovations may include, but are not limited to:

- Acquiring materials that will substantially improve a course's effectiveness
  - Creating new teaching components, like studio exercises or self-study software programs
  - Bringing a noted expert to campus – a performer, researcher, or scholar – to conduct classes, seminars, or workshops
  - Visiting a site off-campus – to attend a short course, or visit a library, museum or other university - that will provide expertise helpful for revising an existing course or designing a new one
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The **College of Fine Arts Faculty Teaching Grants** complement the [University of Utah Teaching Grants](#). Like the University of Utah Teaching Grants, the CFA Faculty Teaching Grants are awarded on a *competitive basis* in order to stimulate and encourage faculty projects that will enhance their teaching or abet curricular innovation. Both individual and group submissions are welcomed. Proposals may be awarded up to \$3,500 for individual submissions and \$7,000 for group submissions. *Special consideration will be given to grants that are congruent with the CFA Strategic Plan.*

Faculty members must first apply for the University of Utah Teaching Grant before they may be considered for a CFA Faculty Teaching Grant. ([Click here for additional information](#), including instructions for applying for a University of Utah Teaching Grant.)

If a proposal is *not* awarded by the University Teaching Committee (UTC), the applicant may submit the same proposal for CFA Grant consideration. We recommend that candidates save their proposal materials outside of the application system, as this will ease the college application process. Criteria for the CFA Faculty Teaching Grants are the same as for the University of Utah Teaching Grants. If proposals are successful at the campus level, they are not eligible for the CFA grant in that particular cycle.

**Maximum Award: \$3,500 for individual submissions/\$7,000 for group submissions**

CFA Submission Deadlines: Fall Cycle, November 15; Spring Cycle, February 26

**Eligibility:**

- Tenured, tenure-line, and career-line faculty members
- Proposal for the University of Utah Teaching Grant submitted and not awarded by the UTC
- Candidates who have previously been awarded a CFA Faculty Teaching Grant are not eligible to re-apply until they have submitted their final report

**Process:**

- **Notify the Dean's Office:** Email Associate Dean Melonie Murray ([melonie.murray@utah.edu](mailto:melonie.murray@utah.edu)) to notify the Dean's Office you have submitted a proposal for the University of Utah Teaching Grant.
- **Chair/Director Letter of Support:** Once you receive notification that your proposal was not awarded through the UTC, immediately solicit a short, signed letter of support from the Chair/Director of your department/school.\* (*You must have an electronic version of this document in order to submit your proposal through InfoReady.*) Be sure that your Chair/Director is aware of the deadline for submission to the CFA.  

NOTE FOR CHAIRS/DIRECTORS: The Chair/Director should consider all the grant and leave applications that their faculty are submitting each cycle/year – both inside and outside the College – in order to determine whether Department/School responsibilities will be adequately covered if all the applications are successful.
- **Submit the CFA Grant Proposal:** All application materials for the CFA Faculty Teaching Grant *must* be submitted via [InfoReady](#). A direct link to the InfoReady application is listed on the [CFA website](#).  
Deadlines: Fall Cycle, November 15; Spring Cycle, February 26.
- **Notification:** All proposals will be reviewed by the CFA Grants Committee, and the committee will make recommendations to the Dean. All applicants will receive notice of the decision regarding their proposals.
- **Final Report:** Recipients of CFA Faculty Teaching Grants must submit a final report with the Dean's Office by June 30 of the following academic year.

*\*NOTE:* On occasion, the University of Utah changes their timelines for reviewing proposals. If you have submitted a proposal and have still not gotten a notification from the University of Utah two weeks prior to the CFA deadline, you may proceed with requesting the Chair/Director letter of support and submitting your proposal to the CFA. Eligibility for the CFA Grant will depend on the ultimate notification of the UTC.



Updated 1/25/21

Also note, that the University Teaching Grant has three application deadlines, September 28<sup>th</sup>, January 13<sup>th</sup>, and March 5<sup>th</sup>. Applications submitted to the the University on the March 8<sup>th</sup> deadline will be considered in the Fall Cycle for CFA grant reviews.