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## \*updates made in green text

## **FALL**

Date	Event	Time	<b>Location</b>
August 12-13	CFA Executive Committee Retreat	TBD	Alumni House
		(So	renson Board Room)
August 23 <sup>rd</sup>	Classes Begin		
August TBD	College Curriculum Committee Meeting (Traini	ing) 9:30 – 11:00 am	Zoom/CFA Conf. Room
August 31-September 1	st ArtsBash	11:00 – 1:00 pm	TBD
September 3 <sup>rd</sup>	Faculty Position Requests due to Dean's Office by	7 5:00 pm	
September 3 <sup>rd</sup>	RPT Training for Dept/School RPT Chairs,	•	
•	Chairs/Directors, & Admins	2:00 – 3:00 pm	Zoom
September 10 <sup>th</sup>	College-wide Faculty & Staff Meeting	3:00 – 5:00 pm	Zoom
September 10 <sup>th</sup>	CFA Faculty & Staff Reception	5:00 – 6:30 pm	UMFA Great Hall
September 17 <sup>th</sup>	College Council Meeting	2:00 – 4:00 pm	Zoom
September 22 <sup>nd</sup>	CFA Gala	TBD	TBD
September 24 <sup>th</sup>	Faculty Counsel Committee (FCC) Meeting	2:00 – 4:00 pm	CRCC 115
October 1st	FAF Grants Emailed Proposals Due to <u>SAC/FAF Grant Reps</u> by 5:00 pm		
October 1st	Staff Review - Phase 1 Completion Deadline		
September 17 <sup>th</sup>	Career-line Review Training Meeting for		
-	Chairs/Directors, DRC Chairs, & Admins	10:00 - 11:30 am	Zoom
October 8 <sup>th</sup>	FAF Grants Emailed Proposals Due to <u>Dean's Office</u> by 5:00 pm		
October 10 <sup>th</sup> - 17 <sup>th</sup>	Fall Break		
October 15 <sup>th</sup>	URC Faculty Fellow Applications due to <u>Departn</u>	nent Office by 5:00 pm	
October 22 <sup>nd</sup>	FAF Grants Funding & Policy Meeting 3:00	pm – end	Zoom
October 22 <sup>nd</sup>	URC Faculty Fellow Applications due to <u>Dean's C</u>	<u>)ffice</u> by 5:00 pm	
November 8th	College RPT Committee Pre-Meeting	2:00 – 3:00 pm	CFA Conf. Room
November 19th	College Council Meeting	2:00 – 4:00 pm	CRCC 115
November 15 <sup>th</sup>	CFA Grant Applications Due to <u>Dean's Office</u> by 5	5:00 pm	
November 22 <sup>nd</sup> & 23 <sup>rd</sup>	College RPT Committee Meeting	1:00 - 5:00 pm each day	CFA Conf. Room
November 30th	CFA Faculty Grants Committee Mtg	3:00 – 5:00 pm	CFA Conf, Room
December 1st	CFA Research Incentive Seed Grant Applications due to <u>Dean's Office</u> by 5:00pm		
December 9th	Classes End	33 5 .	
December 10 <sup>th</sup>	College Curriculum Committee Meeting	2:00 – 5:00 pm	Zoom/CFA Conf. Room
December 27 <sup>th</sup>	Grades Due		

# **SPRING**

<u>Date</u>	Event	Time	<b>Location</b>
January 10 <sup>th</sup>	Classes Begin		
January 11 <sup>th</sup>	BTSALP Arts Ed Research Symposium	8:30-12:00pm	SAEC
January 21st	Dee Grant Applications Due by 5:00 pm	•	
January 28 <sup>th</sup>	Tenured Faculty Review (TFR) Training for		
•	Chairs/Directors, RPT Chairs & Admins	2:00 – 3:30 pm	CFA Conf. Room
January 28th	FAF Grants Emailed Proposals Due to <u>SAC/FAF</u>	Grant Reps by 5:00 pm	
January 28 <sup>th</sup>	CFA Faculty Grants Committee Mtg	3:30 – 5:00 pm	<b>CFA Conf Room</b>
February TBD	Unit Nominations for T53 Scholarship Due to I	Dean's Office by 5:00 PM	
February TBD	Staff Conference	TBD	TBD
February 1st	Staff Review Period Begins		
February 4 <sup>th</sup>	FAF Grants Emailed Proposals Due to <u>Dean's Of</u>	<u>fice</u> by 5:00 pm	
February 15 <sup>th</sup>	FAR/U-CV Deadline		
February 18 <sup>th</sup>	CFA Grant Applications Due to <u>Dean's Office</u> by	5:00 pm	
February 18th	Student deadline to submit nomination materi		o CFA Dean's office
February 25 <sup>th</sup>	College Council Meeting	2:00 pm – 4:00 pm	CRCC 115
February 25 <sup>th</sup>	FAF Grants Funding & Policy Meeting After		TBD
February 26 <sup>th</sup>	ArtsLINK Conference	8:30 – 2:00 pm	SAEC
February 28 <sup>th</sup>	Student Priority Deadline for Fine Arts House So	cholarship Application	
February 28th	Unit Nominations for Outstanding Seniors Due		
March 7	Unit Nominations for Academic Excellence/Ut		wards Due to Dean's
	Office by 5:00 pm		
March TBD	Unit Nominations for T53 Scholarship Nominat	ions Due to Dean's Office by 5:00 p	om
March TBD	ArtsForce Networking Event	TBD	TBD
March 1st	Faculty & Staff Excellence Award Nominations	Due to Dean's Office by 5:00 pm	
March 4th	CFA Faculty Grants Committee Mtg	3:00 – 4:30 pm	CFA Conf. Room
March 18th	Unit Nominations for FAAB Scholarship Due to	Dean's Office	
March 6th - 13th	Spring Break		
March 14th	Student Applications for CFA Convocation Spe	aker Due to Dean's Office	
March 23rd	Student Deadline for CFA Siciliano/Ware/Sum		ons
March 25 <sup>th</sup>	Faculty Counsel Committee (FCC) Meeting (as	needed) 2:00 pm - 4:00 pm	CRCC 115
April 1st	U of U Endowed Beverley Taylor Sorenson Art		uate Fellowship
ī	Application Due to Arts Ed Committee		
April 1st	College Curriculum Committee Meeting	1:00 – 3:00 pm	CFA Conf. Room
April TBD	Staff Excellence Award Committee Mtg	TBD	TBD
April TBD	Faculty Excellence Award Committee Meeting	TBD	TBD
April 22 <sup>nd</sup>	Faculty Committee Names for 2022-23 Due to D		
April 22 <sup>nd</sup>	College Council Meeting	2:00 – 4:00 pm	CRCC 115
April 25 <sup>th</sup>	TFR & 1st Year Administrative Reviews Due to D	•	
April 26 <sup>th</sup>	Classes End	33 2 1	
April 28 <sup>th</sup> ?	Convocation Volunteers Meeting	TBD	TBD
April 30 <sup>th</sup>	Staff Review Period Ends		
May 5 <sup>th</sup> ?	University Commencement	TBD	TBD
May 6 <sup>th</sup> ?	CFA Convocation	TBD	TBD
May 16 <sup>th</sup>	Grades Due	<del>-</del>	
<b>y</b>			

## **SUMMER**

<u>Date</u>	Event	<u> Time</u>	<u>Location</u>
May 16th	Classes Begin		
June 17 <sup>th</sup>	MAT-FA Orientation	9:00 – 12:00 pm	SAEC
August 3rd	Classes End		

#### Important Dates for Retention, Promotion & Tenure (RPT):

#### Formal/Informal Reviews (Pre-tenure):

• Please refer to Department/School RPT Policies and University Policy for additional information regarding timeline/required materials.

o Items in **bold** are absolutely non-negotiable.

Spring 2021 Classroom observations may begin

May 2021 Internal/External evaluators contacted and asked to serve

June 2021 Materials (CV, Statement, Research) and RPT Standards sent to evaluators

June-July 2021 File Accumulation (file is cumulative & should be kept current)

August 2021 Notice given to faculty & staff of right to submit written recommendations

Aug-Sept 2021 Classroom observations complete

SAC reviews complete

Sept. 3<sup>rd</sup> Training Mtg. for Department/School RPT Committee Chairs,

Chairs/Directors, and Admins 2:00 - 3:00 pm Zoom

Sept 15<sup>th</sup> SAC Reports Due Sept 15<sup>th</sup> RPT Files Close

Oct 1st All Dept/School RPT Committee Meetings should be complete by day's end

Oct 8th Draft of Dept/School Committee Reports sent to Committee for review (Drafts of reports may

go to members earlier than this date, but members must have no less than 2 business days and

no more than 5 business days to review the report before it is finalized)

Oct. 10-17<sup>th</sup> FALL BREAK

Oct 22<sup>nd</sup> Dept/School RPT Committee Report Due to Chair/Director and Candidate (or earlier, to

ensure no more than 5 business days for Committee to review prior to finalizing report)

Oct 29<sup>th</sup> Chair/Director's RPT Letter Due to Candidate

Nov 5<sup>th</sup> Candidate Response Due by noon

Nov 5th RPT Files Due to Dean's Office by 5:00 pm

Nov  $8^{th}$  College RPT Committee Pre-Meeting 2:00 – 3:00 pm CFA Conf. Room

Nov  $22^{nd}$  &  $23^{th}$  College RPT Committee Meets 1:00 – 5:00 pm each day CFA Conf.

Tov 22<sup>nd</sup> & 23<sup>th</sup> College RPT Committee Meets 1:00 - 5:00 pm each day CFA Co

Dec 3<sup>rd</sup> Draft of Report to Committee Due by noon

Dec 9th College RPT Committee Reports due to Dean's Office by 2:00 pm

Dec 9th Dean Begins RPT Reviews

March 2022 -Election of Department RPT Chair for AY 22-23

-Chair/Director determines reviews for upcoming academic year & notifies faculty

-Determination of Candidates for Early Tenure/Promotion to Full Professor

Spring 2022 Classroom observations may begin

May 2022 Internal/External Reviewers contacted & asked to serve

June 2022 Materials (CV, Statement, Research) & RPT Standards sent to evaluators

June-July 2022 File Accumulation (file is cumulative & should be kept current)

#### **First-Year Reviews (Administrative):**

• Please refer to Dept/Sch RPT Policies for additional information re: timeline/required materials

April 25th Complete File due to Dean's Office by 5:00 pm

#### **Tenured Faculty Reviews (TFR or Post-Tenure Reviews):**

• Please refer to Dept/Sch RPT Policies & College Policy for information re: timeline/required materials

• Items in **bold** are absolutely non-negotiable.

Prior to Jan 1st Chair/Director Informs Candidate of TFR Review & Informs TFR Committee

Jan-Mar 2021 Classroom observations complete

Jan 28<sup>th</sup> Training Meeting for Department/School RPT Committee Chairs, Chairs/Directors, and

Admins 2:00 - 3:30 pm Zoom

Feb 21st Chair/Director Invites Faculty, Staff, & Student Input

March 25<sup>th</sup> Letters from Faculty, Staff, & Students Due.

Written Summary by Chair/Director submitted (if any).

File must be complete by this date.

April 1st Faculty member's written response due (if desired)

Between April 4-15 TFR Committee meets to conduct reviews and prepare Reports. At least 5 days prior to

meeting, shared-appointing unit (if any) submits written Report for file.

April 10th Department/School RPT Committee Meetings should be complete by day's end

April 18th Department/School TFR Report due to faculty member under review

April 25<sup>th</sup> Faculty member due date to respond to TFR Committee Report, if desired. (by noon)

April 25<sup>th</sup> Complete File due to Chair/Director and Dean's Office by 5:00 pm. Dean's Office will

submit to SVP's office simultaneously.

Before May 13 If Chair/Director, Dean, or Faculty Member Under Review disagrees with the Report, the

party who chooses to seek review must notify UPTAC of that intention.

#### <u>Important Dates for Career-line & Adjunct Faculty Reviews & Appointments:</u>

- Please refer to the College of Fine Arts Statement for Appointment, Review, Reappointment, and Promotion of Career-line, Adjunct, and Visiting Faculty for additional information regarding timeline/required materials.
- Departments/School may set earlier deadlines to accommodate their internal processes. Items in *italics* are absolutely non-negotiable.
- Training Meeting for Department/School Review Committee Chairs, Chairs/Directors, and Admins September 17, 10:00 11:30 am, Zoom

DATE	CAREER-LINE & ADJUNCT INFORMAL REVIEW	CAREER-LINE FORMAL REVIEW	ADJUNCT FORMAL REVIEW
	(each year that is not a Formal review)	(the final year of appointment)	(the final year of appointment)
Oct 1	Department Chair/School Director notifies Career-Line & Adjunct faculty who are scheduled for an informal review that the file will close on February 1st	Department Chair/School Director notifies the Review Committee Chair which Career-Line faculty members are up for formal review Department Chair/School Director notifies Career-Line who are scheduled for a formal review that the file will close on January 24th	Department Chair/School Director notifies the Review Committee Chair which Adjunct faculty members are up for formal review     Department Chair/School Director notifies Adjunct faculty who are scheduled for a formal review that the file will close on January 24th
Oct 15		<ul> <li>Faculty member notifies Department Chair/School Director if they would like to be considered for promotion</li> <li>Chair of Review Committee deadline for designating who will conduct peer teaching evaluations</li> </ul>	Faculty member notifies Department Chair/School Director if they would like to be considered for promotion
Dec 1		Department Chair/School Director solicits comments from faculty, staff, & SAC     Review Committee Chair requests portfolio from faculty members up for formal review	Review Committee Chair requests resume and syllabi from faculty members up for formal review
Jan 24	Files are closed (teaching evaluations, syllabi)	Files are closed (CV, syllabi, personal statement, teaching evaluations, summary of employment responsibilities, prior review reports, peer teaching reviews)	Files are closed (CV, syllabi, teaching evaluations)
Jan 25		Review Committee Chair circulates files to committee members	Review Committee Chair circulates candidates file to committee members
Feb 15		Review Committee draft report complete	
Feb 21		Review Committee report approval deadline	Review Committee report due to FAC
Mar 1	Department Chair/School Director deadline for	Review Committee shares report with candidate	
	submitting written summary to the faculty member	Candidate has 5 days to respond or waive right	
March 7		<ul> <li>Candidate response deadline</li> <li>Deadline for Review Committee Chair to share report with FAC</li> </ul>	
Mar 1-15	If issues/problems are evident to the Department     Chair/School Director, at some point during this two     week period they will meet with the faculty member to     discuss	FAC meets to discuss & vote	
Mar 15	If there was a meeting, the Department Chair/School Director will share a summary report of the meeting with the faculty member Candidate has 5 days to respond or waive the right	FAC vote deadline	FAC vote deadline
Mar 17		Candidate and Department Chair/School Director receive copy of vote & summary report	
Mar 22		<ul> <li>Department Chair/School Director reviews entire file &amp; makes independent recommendation, shares with candidate</li> <li>Candidate has 5 days to respond or waive the right</li> </ul>	
Mar 29		Department Chair/School Director forwards file & FAC voting spreadsheet to Dean	Department Chair/School Director forwards file & FAC voting spreadsheet to Dean
Mar 31		Deadline for Department Chair/School Director to notify candidate of decision	Deadline for Department Chair/School Director to notify candidate of decision
June 15	Contracts due to faculty	Contracts due to faculty	Contracts due to faculty

September 15 <sup>th</sup>	URC Faculty Small Grant Applications Due to <u>URC Of</u>	fice by 5:00 pm	_
September 28th	University Teaching Grant Applications Due to Office of Academic Affairs by 5:00pm		
October 15 <sup>th</sup>	Tanner Humanities Faculty Fellow Award Applicatio	ns Due to <u>Dept Office</u> b	y 5:00 pm
October 15 <sup>th</sup>	URC Faculty Fellow Applications Due to <u>Department</u>	Office by 5:00 pm	
October 22 <sup>nd</sup>	URC Faculty Fellow Applications Due to <u>Dean's Office</u>	<u>e</u> by 5:00 pm	
October 29 <sup>th</sup>	URC Faculty Fellow Applications Due to <u>URC Office</u> b	y 5:00 pm	
November 1st	Tanner Humanities Faculty Fellow Award Applications Due to <u>Tanner</u> by 5:00 pm		
November 15 <sup>th</sup>	URC Faculty Small Grant Applications Due to <u>URC Office</u> by 5:00 pm CFA Grant Applications Due to <u>Dean's Office</u> by 5:00 pm		
November 30 <sup>th</sup>	CFA Faculty Grants Committee Mtg	3:00 – 5:00 pm	CFA Conf. Room
December 1st	CFA Incentive Seed Grant Applications due to Dean's Office by 5:00pm		
January 13 <sup>th</sup>	University Teaching Grant Applications Due to Office of Academic Affairs by 5:00pm		
January 21st	Dee Grant Applications Due by 5:00 pm		
January 28 <sup>th</sup>	CFA Faculty Grants Committee Mtg For CFA Faculty Fellow Applications (unsuccessful w	3:30 – 5:00 pm vith URC)	CFA Conf. Room
February 18 <sup>th</sup>	CFA Grant Applications Due to <u>Dean's Office</u> by 5:00 pm		
March 1st	Faculty & Staff Excellence Award Nominations Due by 5:00 pm		
March 4 <sup>th</sup>	CFA Faculty Grants Committee Mtg	3:00 – 4:30 pm	CFA Conf. Room
March 5 <sup>th</sup>	University Teaching Grant Applications Due to Office of Academic Affairs by 5:00pm		
March 15 <sup>th</sup>	URC Faculty Small Grant Applications Due to <u>URC Of</u>	fice by 5:00 pm	
April TBD	Faculty Excellence Award Committee Meeting	TBD	CFA Conf. Room

#### **Important Dates for Graduate Student Grants**

January TBD Graduate Research Fellowship Application Due to Graduate School
February 18<sup>th</sup> CFA Graduate Research Grant due to *Dean's Office* by 5:00pm

#### <u>Important Dates for College Council & Faculty Counsel Committee (FCC)</u>

Event	Date	Time	Location
College-wide Faculty & Staff Mtg	September 10 <sup>th</sup>	3:00 – 5:00 pm	UMFA Dumke Aud
CFA Faculty & Staff Reception	September 10 <sup>th</sup>	5:00 – 6:30 pm	UMFA Great Hall
College Council Meeting	September 17 <sup>th</sup>	2:00 – 4:00 pm	CRCC 115
FCC Meeting	September 24th	2:00 – 4:00 pm	CRCC 115

College Council Meeting	November 19th	2:00 – 4:00 pm	CRCC 115
College Council Meeting	February 25 <sup>th</sup>	2:00 - 4:00 pm	CRCC 115
FCC Meeting (if necessary)	March 25 <sup>th</sup>	2:00 - 4:00 pm	CRCC 115
College Council Meeting	April 22 <sup>nd</sup>	2:00 – 4:00 pm	CRCC 115

#### **CFA Executive Committee Meetings**

Regular Executive Committee Meetings will be held from 9:00 – 11:00 am in CFA Conference Room

<u>Fall:</u>	<u>Spring:</u>
August 12th & 13th (Retreat @ Alumni House)	January 7th (Chairs & Directors Only)
August 27 <sup>th</sup>	January 21 <sup>st</sup>
September 10 <sup>th</sup> (Chairs & Directors Only)	February 4 <sup>th</sup> (Chairs & Directors Only)
September 24 <sup>th</sup>	February 18 <sup>th</sup>
October 15th (Chairs & Directors Only)	March 4th (Chairs & Directors Only)
October 29 <sup>th</sup>	March 18 <sup>th</sup>
November 19th (Chairs & Directors Only)	April 1st (Chairs & Directors Only)
December 3 <sup>rd</sup>	April 15 <sup>th</sup>
	April 29th (Chairs & Directors Only)
	May 13 <sup>th</sup>

# Important Dates for the College of Fine Arts Advisory Board (FAAB), Fine Arts Ambassadors (AA), & School of Music Board (SoM)

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Event	Date	Time	Location
UMFA Art & Art History	August 20	TBD, evening	UMFA
Faculty Preview			
Fine Arts Ambassadors	September 15	4-5 pm	TBD
FAAB Meeting	September 16	9:30-10:30 am	Zoom
CFA Gala	September 22	7:00-8:30 pm	Kingsbury Hall
SoM Advisory Board	October 7	12-1 pm	Thompson Chamber Music Hall (DGH)
Fall Dean's Tour	October 21	TBD, afternoon/evening	TBD
Alice Sheets Marriott 30 <sup>th</sup> Year Celebration	October 27	10:00-11:30am	Marriott School of Dance
SoM Camerata Awards	November 5	7:00 pm	DGH
FAAB Meeting	November 11	9:30-10:30 am	Zoom
Fine Arts Ambassadors	November 17	4-5 pm	TBD
FAAB Meeting	January 20	9:30-10:30 am	Zoom
Arts Ambassadors	January 20	12-1 pm	TBD
SoM Advisory Board	February 3	12-1 pm	Thompson Chamber Music Hall (DGH)
Fine Arts Ambassadors	February 23	4-5 pm	TBD
U Giving Day	March 1 + March 2	All day	Online
FAAB Meeting	March 24	9:30-10:30 am	Zoom
SoM Advisory Board	April 7	12-1 pm	Thompson Chamber Music Hall (DGH)
Fine Arts Ambassadors	April 13	4-5 pm	TBD
FAAB Meeting	April 21	9:30-10:30 am	Zoom

## <u>Important Dates for Arts Education Committee & Youth Arts Division</u>

Arts Education Committee Meetings			
September 23 <sup>rd</sup>	9:30 - 11:30 am	SAEC, Bev's Room - first floor/Zoom	
October 21st	9:30 - 11:30 am	SAEC, Bev's Room - first floor/Zoom	
January 27 <sup>th</sup>	9:30 - 11:30 am	SAEC, Bev's Room - first floor/Zoom	
April 7 <sup>th</sup>	9:30 - 11:30 am	SAEC, Bev's Room - first floor/Zoom	

#### MAT-FA Faculty Meetings

November 16 <sup>th</sup>	9:30 – 11:30 am	SAEC, Bev's Room - first floor/Zoom
May 12 <sup>th</sup>	9:30 – 11:30 am	SAEC, Bev's Room - first floor/Zoom

#### Youth Arts Division Meetings

August 12th	9:30 – 10:30 am	Zoom
October 15th	12:30 – 1:30 pm	Zoom
December 3rd	12:30- 1:30 pm	Zoom
January 28 <sup>th</sup>	12:30 - 1:30 pm	Zoom
April 1st	12:30 – 1:30 pm	Zoom

ArtsLINK Conference	February 26 <sup>th</sup>	8:30 – 2:00 pm	SAEC
MAT-FA Student Orientation	June 17 <sup>th</sup>	9:00 – 12:00 pm	SAEC

# **Important Dates for Curriculum:**

September 1 <sup>st</sup> & September 2 <sup>nd</sup>	College Curriculum Committee Training Mtg	11:00 – 12:30 pm 9:00 – 10:30am	n Zoom
October 22 <sup>nd</sup>	Curriculum Forms Due to Dean's Office New courses, course revisions, & program New emphases, minors, majors, certificate		
November 5 <sup>th</sup>	Dean's Office Returns Any Forms Needing Obviou	ıs Revision	
November 19 <sup>th</sup>	Revised Curriculum Forms Due to Dean's Office		
December 3 <sup>rd</sup>	College Curriculum Committee Meeting	2:00 – 5:00 pm	Zoom
December 8 <sup>th</sup>	Curriculum Forms Needing Additional Revision F	Returned to Departm	nents/Schools
December 13 <sup>th</sup>	Requested Curriculum Revisions Due to Dean's O	ffice	
January 20th	Finalized Curriculum Forms Due to Campus Catalog Changes Completion Deadline		
January 28 <sup>th</sup>	Kuali Clean-Up (Delete Old/Obsolete Requests)		
February 18 <sup>th</sup>	Curriculum Forms Due to Dean's Office New courses, course revisions, & program New emphases, minors, majors, certificate	_	
February 25 <sup>th</sup>	Dean's Office Returns Any Forms Needing Obviou	ıs Revision	
March 18 <sup>th</sup>	Revised Curriculum Forms Due to Dean's Office		
April 1st	College Curriculum Committee Meeting	1:00 - 3:00 pm	CFA Conf. Room
April 8 <sup>th</sup>	Curriculum Forms Needing Additional Revision F	Returned to Departm	nents/Schools
April 15 <sup>th</sup>	Requested Curriculum Revisions Due to Dean's O	ffice	
July 8 <sup>th</sup>	Delete old/obsolete proposals in Kuali for new cy	cle. (Clean-up)	
August 25 <sup>th</sup>	Finalized Curriculum Forms Due to Campus		

#### **Important Dates for Budget Officers**

Fine Arts Business Meetings are typically held on the 3rd Thursday of each month from 10:00 - 11:30 am

The budget timeline dates below are *tentative*. Final deadlines will be available in late 2021 after the University budget process is released.

Preliminary FY22 Budget Review [for Departments/Schools & Dean's Office] January 17<sup>th</sup> – January 28<sup>th</sup> (Tentative)

Dean's Office Budget Narrative Due January 28th (Tentative)

EPM Open for Entry (non-personnel) Week of January 31st (Tentative)

Dean's Office Budget Roundtable February 7<sup>th</sup> (Tentative)

Department/School Initial Budget Narratives Due Two Weeks Before Budget Hearings February 14<sup>th</sup> – February 25<sup>th</sup> (Tentative)

EPM Training February 14<sup>th</sup> (Tentative)

Affiliate Initial Budget Narratives Due March 7th (Tentative)

Department/School Budget Hearings with the Dean February 28<sup>th</sup> – March 11<sup>th</sup> (Tentative)

Affiliate Budget Hearings with the Dean March 14<sup>th</sup> – March 18<sup>th</sup> (Tentative)

EPM Entry Deadline March 25<sup>th</sup> (Tentative)

Salary Increase Justifications Due Internally May 14<sup>th</sup> (Tentative)

Final Salary Increase Justifications Due June 1st (Tentative)

Internal DMU Entry Deadline June 20th (Tentative)

Student Arts Engagement Grant Proposals

# $[contingent\ on\ Fine\ Arts\ Fees\ budget\ surplus]$ $June\ 20^{th}$

## 2021-22 CFA Student Meetings/Important Dates

Event:	Time:	Location:
Fall Welcome & Leadership Role Meeting - SAC/FAF Re	eps 4:00-5:00 pm	n TBD
SAC RPT Reports complete (Confer with Department)		
http://www.finearts.utah.edu/students/student-advis	sory-committee	
College Council Meeting	2:00 pm – 4:00 pm	CRCC 115 (?)
Fall FAF Grant Emailed Proposals Due to FAF Grants Re	<u>ps</u> 5:00 pm	
Fall FAF Grants Emailed Proposals Due to Dean's Office	5:00 pm	
Fall FAF Grants Prep Meeting	3:00 – 4:30 pm	TBD
Fall FAF Grants Funding & Policy Meeting	3:00 pm – end	TBD
College Council Meeting	2:00 pm - 4:00 pm	CRCC 115 (?)
	4 00 F 00	mp p
	-	i IBD
	•	
Spring FAF Grant Electronic Status Report Due to <u>Dean's Office</u> 5:00 pm		
Spring FAF Grant Emailed Proposals Due to Dean's Office	<u>ce</u> 5:00 pm	
Spring FAF Grants Prep Meeting	3:00 pm - 4:30	TBD
Spring FAF Grants Funding & Policy Meeting	After College Council meet	ing TBD
College Council Meeting	2:00 pm - 4:00 pm	CRCC 115 (?)
College Council Meeting	2:00 pm – 4:00 pm	CRCC 115 (?)
	Fall Welcome & Leadership Role Meeting – SAC/FAF Research Reports complete (Confer with Department)  http://www.finearts.utah.edu/students/student-advistable College Council Meeting  Fall FAF Grant Emailed Proposals Due to FAF Grants Research Fall FAF Grants Emailed Proposals Due to Dean's Office Fall FAF Grants Prep Meeting  Fall FAF Grants Funding & Policy Meeting  College Council Meeting  Spring Welcome & Leadership Role Meeting – SAC/FAF Spring FAF Grant Emailed Proposals Due to FAF Grants Spring FAF Grant Electronic Status Report Due to Dean's Office Spring FAF Grants Prep Meeting  Spring FAF Grants Prep Meeting  Spring FAF Grants Funding & Policy Meeting  College Council Meeting	Fall Welcome & Leadership Role Meeting – SAC/FAF Reps SAC RPT Reports complete (Confer with Department)  http://www.finearts.utah.edu/students/student-advisory-committee  College Council Meeting 2:00 pm – 4:00 pm  Fall FAF Grant Emailed Proposals Due to FAF Grants Reps Fall FAF Grants Emailed Proposals Due to Dean's Office Fall FAF Grants Prep Meeting Spring FAF Grants Funding & Policy Meeting Spring Welcome & Leadership Role Meeting – SAC/FAF Reps Spring FAF Grant Emailed Proposals Due to FAF Grants Reps Spring FAF Grant Emailed Proposals Due to FAF Grants Reps Spring FAF Grant Emailed Proposals Due to Dean's Office Spring FAF Grant Emailed Proposals Due to Dean's Office Spring FAF Grants Prep Meeting Spring FAF Grants Prep Meeting Spring FAF Grants Funding & Policy Meeting College Council Meeting  After College Council meet College Council Meeting 2:00 pm – 4:00 pm

#### 2021-22 ArtsForce Event Calendar:

Date:	Event:	Time:	<u>Location:</u>
Spring	ArtsForce Networking Event	TBA	TBA

Details about scheduled Arts Force events and student career treks will be updated on  $\underline{\text{artsforceutah.com}}$