



## AGENDA

Attendees: John Scheib, Winston Kyan, Tom Hoffman, Natalie Oliver, Kiki Karahalios, Kate Mattingly, Daniel Clifton, Nell Rollins, Dat Nguyen, Kevin Hanson, Craig Caldwell, Sonia Albert-Sobrino, Eduardo Soanes, Paula Lee, Miguel Chuaqui, Hasse Borup, Elizabeth Craft, Cathy Clayton, Ali Parra, Justin Morgan, Michelle Addison, Gage Williams, Margo Andrews, Gavin Yehle, Marina Gomberg, Sarah Projansky, Liz Leckie, Kelby McIntyre-Martinez, & Sydney Cheek-O'Donnell

1. Approval of Minutes:  
From April 21, 2017 Meeting

There are no corrections to the minutes. The appendix items that are part of the agenda are for only for your information. The meeting begins at 2:05 pm.

2. Announcements & Reports:

- Please see Appendix A for a list of Faculty Retirements, Resignations, & Appointments
- Dean's Report

Dean Scheib asks for everyone to go around the room and introduce themselves. We are talking today about the responsibilities of the representatives on the Council, and we have some visitors who are going to be presenting.

Keep in mind that decisions that we make in here affect not only students, faculty, or staff in your area, but we are all wider citizens of the University. Also, it is critically important that you bring information here back to your constituents. It is critically important to have transparency and communication. In the absence of information, conspiracy theories develop. So it's a two-way street.

Dean Scheib discusses the meeting organization: We will use Robert's Rules, but we're going to do it in a light way. He's not one for formality, but yes for structure. So you'll see that the agenda is that we will always approve the minutes. No votes need to happen unless there are any corrections to the minutes. They will be sent out ahead of time, so please review them prior to the meeting. The next item will always be announcements and reports. It is just information sharing. It is also a time for University Reps to share items with us. If you have something that you want to share with the council, send it in advance to Cami. Also, if you have a proposal that you want to have as an action item, you can send that in advance, as well.

Action items are unfinished business from previous meetings or proposals that are put forward to the group. And New Business is the simplified version of structuring the meeting. That is for any items or proposals that weren't on the agenda

originally. That can come from the floor. When we have no more items on the agenda or we run out of time, we will adjourn.

If we have anything on the action items, we need to make sure that there is a clear motion on the floor.

Sarah Projansky gives some pointers and “cheat sheet” for Robert’s Rules. A motion must initiate the conversation. One motion at a time. The chair runs the discussion. At some point the chair thinks that it is time to vote, and asks “are we ready for the question?” The chair determines the outcome. Motions should be in the affirmative. You have to have a second, then you debate, then a majority is required to pass. Call the question means to end the discussion, and has to have 2/3 of the group. You can move to limit discussion to a time limit. But that also requires 2/3 to pass. You can interrupt for a point of order, clarification, or ask for information. We only sort of follow this, but a handout like this might be helpful so that we can follow them more closely. This is really to help protect speech so everyone gets to say their piece in an orderly way. Any questions? No.

Dean Scheib says that some of this is a little loose, so it’s “Robert’s Rules light.” But if you don’t play right, then we might have to be more strict. The main takeaways is that during this section of the meeting, even if you have a great idea or a proposal that is coming off an announcement, save it. We can address direct questions, but if it is a “we should do this” then you should save it.

Dean Scheib wants to clarify some of the standing committees that we have in the CFA. It might be redundant if you’ve read the College Charter, but there are 7 standing committees in the College. And it is important that you know who they are. We also have an Ad-hoc committee that is kind of like a standing committee. That is the FCC. And it is made up of the tenure-line and career-line faculty representatives on the College Council. They will be evaluating the RFPs (Request for Positions). The first FCC meeting we will be reviewing and discussing proposals, so we wanted to give you a head’s up.

The process for the RFPs is that each member of the FCC will receive a copy of the RFPs and will submit ratings to Cami prior to the meeting. And then at the meeting on the 27<sup>th</sup>, the committee will be able to discuss the proposals on their own merits. And please refer to the guidelines that you will be considering—specifically in terms of tenure-line positions, career-line positions, and student demand. Any questions? There are none.

Dean Scheib talks about the year ahead. This is a “listening tour” year for him so he can get out in front of as many people as possible to get a good read of what people think we do here—our strengths and weaknesses, what our aspirations are. And this information will inform our strategic plan. This year we will be creating a strategic plan that will guide and direct the college. We will be having some town halls that are specifically centered around the 4 main goals of the University that we are going to structure our goals around.

We’ll have town halls for all faculty and staff in the coming weeks, and we will be contacting students through a different mechanism—either through town halls for just the students or through a survey mechanism. So be watching for that through e-mail correspondence. It will take a full year and then some if we want to do this right.

Any questions for the Dean? There are none.

- Dean's Staff Reports: N/A
- Special Reports:
  - Academic Senate & University Committee Reports
    - Winston Kyan – Academic Senate
 

Winston shares that this information was from the first faculty senate meeting on Aug. 28<sup>th</sup>. These are public meetings, so you can all attend, see the agendas, and read the minutes. The main thing is the Mariner S. Eccles Institute for Economics and the role of the Koch Foundation donation to the Institute. There are 3 resolutions that are in response to what happened this summer. The first has already happened, but the other two are going to happen. If you have any concerns, contact him and he can take it back to the Academic Senate for you.

1<sup>st</sup> Resolution has been passed: The committee will review and recommend decisions to establish Institutes. It is a contested issue, so read the details and get back to your representatives.

2<sup>nd</sup> Resolution: Controversial Koch donation to the Institute is still in debate.

3<sup>rd</sup> Resolution: Potential overlap resolve with CS&BS

Winston would love to hear comments and concerns, and if he receives none, he will vote in the best interest of the College.

A guest of the Council asks: when those resolutions are delayed, what does that mean? Winston says that they ran out of time and didn't get to it.

A student on the Council asks where you can get access to the minutes? Winston has access, and can send it to them.

A member of the Council says that the Academic Senate Meetings are open meetings, so you can attend and go to the next meeting.

There are no other questions.
    - Lien Fan Shen – Graduate Council & BUS Committee
 

Lien reports on Graduate Council and the BUS Committee. Graduate Council Meeting Minutes are uploaded to the website, but the meetings are closed to the public. What they do is review the programs and departments here at the University. They don't directly evaluate the programs, they read all the materials and make a summary. That is a majority of the meeting time. And you may be interested in knowing that they do review any new graduate degrees, as well as centers and institutes. So if you want to propose a new center or institute, you can ask her, and she can help you. There's also a checklist.

Her next committee is BUS. It is a case-by-case basis review of student-made degrees. For example, if a student wants to do

medical illustration, there's not a degree for that, so they would create their own degree. This committee reviews their proposals. If a lot of similar proposals comes to the BUS committee, then they might go back to the academic unit and see if they could create a new degree. There are a lot of proposals that come from Graphic Design—so that students who don't make it into the program can pursue a different degree.

A member of the Council mentions that it is super important work that Lien has been doing on the Graduate Council, and so when Lien cycles off, encourage your colleagues to nominate themselves to serve.

A guest of the Council asks if the BUS Committee has altered the criteria or process? No. They had a director change, but the process remains the same.

Another Council member asks if they still require a faculty advisor? Lien says that policy requires that they have to have a tenure-line faculty advisor, and she has seen so many proposals with career-line or other advisor. So she's not sure what it is in practice. But policy is that it should be tenure-line.

There are no other questions.

- Honors College – Monty Paret & Kelly O'Niell

Monty is in Art & Art History, and also Associate Dean in the Honors College. Kelly is an academic advisor in the Honors College. The Honors College is nested in the University, and it has majors across the entire institution. There are about 200 Honors Students in the CFA. There are 2200 students in the Honors College, and 200 in the CFA. Students do their major requirements, honors requirements (fulfilling Gen Eds) and doing a Thesis Project.

Students join the Honors College either as part of admissions or join as current students. It works best if the students apply sometime in their first year. This is for students who are interested in going through the university in terms of a breadth and depth approach.

Thesis projects can be creative or scholarly, and it is entirely defined within the discipline. There will be a written component to it, but it might be descriptive of the process of creating the work. The process could be a film, for example, but they will have a written component.

Each unit in the CFA has an "Honors Faculty Advisor" to help them sort through what a viable research topic might be. Tim Slover in Theatre, Connie Wilkerson in Film & Media Arts, Wendy Wisher and Monty Paret in Art & Art History, and James Gardner in Music.

This year we only had 5 Honors Theses in the CFA. They are hoping to get more. The message is that the honors theses should come out of the curriculum—and it doesn't have to be something outside of it. Anything a student can get a UROP for can be a thesis project. There are a lot of pathways to do it, and a lot of low-

hanging fruit for students to be able to complete their honors projects. They have buffed up the advising on their side, and the side that is on the departments is assisting the students in finishing a thesis project.

A Council member asks about about course numbers for a thesis project.

Monty says that it might germinate in a class, but then takes legs and comes out of that. It should be a 4990 number for them. Those credit hours are so that the student gets the credit for doing the work on the thesis. In many cases, those will count as upper division credits in the major.

The Council member says that they are setting up capstones, and the issue that they've run into is that the course numbers weren't high enough to get honors credit. So is it more useful as a 5000 level class?

Monty says they won't get honor credit for departmental courses.

A different member of the Council clarifies that the student would need to take a 6000 level course to be counted as an honors elective.

A Council member asks if an honors student uses a 6000 level number, does that automatically count towards their undergraduate degree?

Kelly says no, that would count towards the 122 credits.

Another member of the Council says that it might be helpful to cite the courses that have both a regular course and an Honors course. Like with History of Theatre and History of Theatre Honors. So if you want to, you could just do two different designations with one regular capstone and one Honors capstone.

Monty says that in most cases, there are not problems with getting enough Honors electives. You can get an honors designation by going through the college curriculum process and then going through the Honors curriculum process.

A Council member says that it's a very significant hurdle to not have the honors designation. Especially because the students who would be honors students come in with lots of AP credit, and the students see the honors electives outside of the discipline as a hurdle. A student agrees.

Monty says that it may be that there are a few other honors capstones that can be designated.

Kelly says that besides the history of theatre, there is also an honors studio. There can also be internships that can count as honors credit, and also study abroad.

A Council member asks how students find out that they can turn something into a thesis?

Monty says they send a list of honors students to the academic advisors and the faculty honors advisors. And as far as individual students, they need to self-identify to the faculty to talk about research projects. So an individual instructor can't always see which students are honors students. They're not designated that way, but the onus is on them and the honors faculty advisor. In terms of the process of getting an HON designation, it's similar to getting a Gen Ed designation. Monty can send the draft of the policy language that they are working on.

A student on the Council says that he just withdrew from the Honors College because he ran into so many hurdles to make the schedules work. It's been a frustrating process for him. So he's happy to hear that they're working with Associate Dean Leckie to make things more accommodating for CFA students.

Kelly says that there are a lot of difficulties with the performance majors because it's hard to schedule. But they are trying to find ways to streamline it and make sure that students do honors sooner and do it throughout their time at the university.

Monty says there are honors courses over the summer that sometimes work for CFA students. And if there's a collaboration with the academic units, the scheduling issues can be lessened.

A Council member says the university didn't have an electronic scheduling system until recently. That was painful. But now that we have one, it allows the campus to have more conversations about when CFA courses are offered, and when Honors courses are offered. How effective we can be with that tool depends on how units use that. But it's good for the people in this room to hear your plea that they think about these things. Also, it will be good for you as a student to have a voice and tell the unit that you really want to be an Honors student. Having students in the room and speak up about the issues is one reason that we invited them here to speak with us. And Kelly is an alum of ours, and willing to work creatively to help the students.

Kelly says he was a photography and an honors student, so he is aware of the challenges and wants to work towards helping with those. Kelly is the point of contact and then Monty.

Dean Scheib says that if there are items or things that you want to hear from other folks on campus, let us know and we'll place some guests on the agenda to come and speak to you and your constituents. Our next meeting is Nov. 17<sup>th</sup>, so give us some time and we will get them on the agenda for you.

3. Action Items: N/A

4. New Business:

Any new Business? There is none.

Future College Council Meetings: November 17<sup>th</sup>, February 16<sup>th</sup>, April 20<sup>th</sup>

Future Faculty Counsel Committee (FCC) Meetings: October 27<sup>th</sup>, January 19<sup>th</sup>, March 16<sup>th</sup>

## **Appendix A**

### **Resignations, Retirements, & Appointments**

#### Resignations

1. Barbara Sturgis, Associate Professor (Clinical), Department of Theatre, Effective July 1, 2017
2. Jesse Portillo, Associate Professor (Clinical), Department of Theatre, Effective July 1, 2017
3. Martine Kei Green-Rogers, Assistant Professor, Department of Theatre, Effective July 1, 2017
4. Steven Rasmussen, Assistant Professor (Lecturer), School of Dance, Effective July 1, 2017
5. Jennifer Weber, Assistant Professor (Lecturer), School of Dance, Effective July 1, 2017
6. Michael Bearden, Assistant Professor, School of Dance, Effective July 1, 2017
7. Jessica Napoles, Associate Professor, School of Music, Effective July 1, 2017

#### Retirements

1. Sharee Lane (Associate Professor – School of Dance, Effective July 1, 2017)
2. Bill Siska (Professor – Department of Film & Media Arts, Effective July 1, 2017)
3. Susan Duehlmeier (Professor – School of Music, Effective July 1, 2017)

#### Administrative Appointments

1. John Scheib (Dean – College of Fine Arts, Effective July 1, 2017)

#### Tenure-Line Faculty Appointments

1. Robert Scott Smith, Assistant Professor – Theatre, Effective July 1, 2017
2. Kate Mattingly, Assistant Professor – School of Dance, Effective July 1, 2017
3. Pablo Piantino, Assistant Professor – School of Dance, Effective July 1, 2017
4. Molly Heller, Assistant Professor – School of Dance, Effective July 1, 2017
5. James Peyden Shelton, Assistant Professor – School of Music, Effective July 1, 2017
6. John Scheib, Professor – School of Music, Effective July 1, 2017

#### Tenure-Line Faculty Promotions

1. Hasse Borup, Professor – School of Music, Effective July 1, 2017
2. Donn Schafer, Professor – School of Music, Effective July 1, 2017
3. Barlow Bradford, Professor – School of Music, Effective July 1, 2017

#### Career-Line Faculty Promotions

1. Laurel Caryn, Professor (Lecturer) – Art & Art History, Effective July 1, 2017
2. John Erickson, Professor (Lecturer) – Art & Art History, Effective July 1, 2017
3. Maureen O'Hara Ure, Professor (Lecturer) – Art & Art History, Effective July 1, 2017
4. Cole Adams, Professor (Lecturer) – School of Dance, Effective July 1, 2017
5. Rob Wood, Professor (Lecturer) – School of Dance, Effective July 1, 2017
6. Margo Andrews, Associate Professor (Lecturer) – Theatre, Effective July 1, 2017
7. Jesse Portillo, Associate Professor (Clinical) – Theatre, Effective July 1, 2017
8. David Schmidt, Associate Professor (Lecturer) – Theatre, Effective July 1, 2017

#### Career-Line, Adjunct, and Visiting Faculty Appointments

1. Kelsey Harrison, Assistant Professor (Lecturer) – Art & Art History, Effective August 16, 2017
2. Ernest Gentry, Assistant Professor (Lecturer) – Art & Art History, Effective July 1, 2017
3. Adam Watkins, Adjunct Assistant Professor – Art & Art History, Effective August 16, 2017
4. Naomi Marine, Adjunct Assistant Professor – Art & Art History, Effective August 4, 2017
5. Tatiana Larsen, Adjunct Assistant Professor – Art & Art History, Effective August 16, 2017
6. Sean Douglass, Adjunct Assistant Professor – Art & Art History, Effective August 16, 2017
7. Justin Watson, Associate Instructor – Art & Art History, Effective August 16, 2017
8. Natalie Kirk, Associate Instructor – Art & Art History, Effective August 16, 2017
9. Amanda Moore, Associate Instructor – Art & Art History, Effective August 16, 2017
10. Christine McMillan, Visiting Assistant Professor – Dance, Effective July 1, 2017
11. Melissa Bobick, Assistant Professor (Lecturer) – Dance, Effective July 1, 2017
12. Sara Pickett, Assistant Professor (Lecturer) – Dance, Effective July 1, 2017

13. Daniel Clifton, Assistant Professor (Lecturer) – Dance, Effective July 1, 2017
14. Benjamin Sandberg, Assistant Professor (Clinical) – Dance, Effective July 1, 2017
15. Isaac Taylor, Assistant Professor (Clinical) – Dance, Effective July 1, 2017
16. Roseanne Banchemo, Adjunct Assistant Professor – Dance, Effective July 1, 2017
17. Samantha Panos, Associate Instructor – Dance, Effective August 16, 2017
18. Lynne Larson, Adjunct Assistant Professor – Dance, Effective August 16, 2017
19. Alysia Klein, Assistant Professor (Lecturer) – Film, Effective August 16, 2017
20. Michael Edwards, Adjunct Assistant Professor – Film, Effective August 16, 2017
21. Sharon Lee Swenson, Adjunct Assistant Professor – Film, Effective August 16, 2017
22. Viktor Valkov, Visiting Assistant Professor – Music, Effective August 24, 2017
23. Lawrence Branco Sekalegga, Visiting Assistant Professor – Music, Effective August 16, 2017
24. Eric LaPrade – Visiting Director of Wind Ensembles – Music, Effective August 1, 2017
25. Hae Joo Kim, Assistant Professor (Lecturer) – Music, Effective August 2017
26. Stephanie Doktor, Morales Post-doctoral Fellow – Music, Effective August 16, 2017
27. Devin Maxwell, Adjunct Assistant Professor – Music, Effective June 16, 2017
28. Shana Osterloh, Adjunct Assistant Professor – Music, Effective June 16, 2017
29. Josh Wright, Adjunct Assistant Professor – Music, Effective June 16, 2017
30. Tully Cathey, Adjunct Assistant Professor – Music, Effective August 2017
31. Jennifer Rhodes, Adjunct Assistant Professor – Music, Effective August 2017
32. Nicholas Dunn, Adjunct Instructor – Theatre, Effective August 16, 2017
33. Jerry Rapier, Adjunct Assistant Professor – Theatre, Effective August 16, 2017
34. Stacy Jenson, Adjunct Assistant Professor – Theatre, Effective August 16, 2017
35. Charlotte Kelley, Adjunct Assistant Professor – Theatre, Effective August 16, 2017
36. Brian Manternach, Assistant Professor (Lecturer) – Theatre, Effective July 1, 2017
37. Shalee Schmidt, Assistant Professor (Lecturer) – Theatre, Effective July 1, 2017
38. Jennifer Jackson, Visiting Assistant Professor – Theatre, Effective July 1, 2017
39. Amber Lewandowski, Assistant Professor (Clinical) – Theatre, Effective July 1, 2017
40. Laurie Volny Langdon, Visiting Assistant Professor – Theatre, Effective July 1, 2017
41. Cynthia Fleming, Visiting Assistant Professor – Theatre, Effective July 1, 2017