



Attendees: Paul Stout, Henry Becker, Elena Shtromberg, Martin Novak, Kylie Millward, Luc Vanier, Molly Heller, Jay Kim, Sara Pickett, Severin Sargent-Catterton, Joanna Lees, Sean Carter, Andrew Nelson, Sonia Albert-Sobrino, Michael Edwards, Steve Pecchia-Bekkum, Miguel Chuaqui, Paul Sherrill, Amy Bach, Sarah Reichel, Harris Smith, Andra Harbold, Matthew Rudolph, Blake Bratcher, Melonie Murray, Liz Leckie, KArineh Hovsepian, Brooke Horejsi, Kelby McIntyre-Martinez, Sydney Cheek-O'Donnell

AGENDA

1. Approval of Minutes:

From September 20, 2019 Meeting

There are no corrections, and the minutes stand approved.

2. Announcements & Reports:

- Dean's Report:

Dean Scheib asks each Department/School to give an update on the faculty and staff searches that are underway in their units.

Art: There are two searches taking place. One is a tenure-line position in Ancient & Medieval Art History. There is also a search for a career-line position in Graphic Design. The ads are out for the positions and the review process will begin in January

Dance: Has two open positions-- one tenure-line position in Screendance and one career-line position in Ballet & Composition.

Film & Media Arts: The tenure-line Screenwriting search is open and being widely advertised. They have received 30 applications already and will review in January.

Music: There are four searches taking place in Music this year. There is a search for a tenure-line Director of Jazz Studies, a tenure-line faculty member in Clarinet, a tenure-line Collaborative Pianist, and a tenure-line Music Education position. The Composition Search is delayed for a year. Everything is posted currently. They are hoping to do targeted searches to find some really good, diverse applicants. There are a lot of cross-disciplinary things in the position descriptions and they are interested in reaching out to people with different kinds of skills who would bring diversity to the School of Music.

Arts in Health: There is currently a search taking place for a tenure-line position in Arts, Health, & Well-being. The call is open and they will begin reviewing applicants on Dec. 1st. They have revised the position description so it's more leadership-oriented and more clearly healthcare-facing.

Chief Sustainability Officer: The Dean was chairing the search committee for the Chief Sustainability Officer position. For this search, four candidates came to campus, and those visits wrapped during the first week of November. The search committee has made its recommendations to SVP Reed.

Chief Safety Officer: This is a campus position, and the search committee had candidates on campus two weeks ago. President Watkins said that they were really happy with the search and that there were strong candidates.

The Executive Director of NHMU: The Natural History Museum of Utah had candidates on campus this week. The search committee is in the process of writing their recommendation to SVP Reed. All three candidates were compelling. The decision and public announcement will likely come out after the holidays.

Dance announces that they also just received a Morales Fellowship. The CFA had one Fellowship that we just filled this past year, and we had another open up. There was a Request For Position (RFP) process that the departments participated in, and Dance was awarded the position. Dance will now be doing a search. It will be for arts advocacy through social justice.

The Dean gives a facilities renovation update. The CFA has three buildings that we are looking for funding for. For Building 73, our new space for the department of Theatre, the move-in will be happening Dec. 9-12. There have been some hiccups due to places that weren't installed/designed correctly, but everyone is excited to finally move in.

The original scope for Building 73 was just the interior of the bldg. But now there is a donor family that is interested in expanding the scope. This would be a phase two to the project, and would be cosmetic upgrades to the exterior, and a possible outdoor art garden. That exact nature of phase two is still in conversations, but could happen in the near future.

Another building that the CFA is in the process of securing funding for is the Einer Nelson Fieldhouse Theatre. When done, it would be a roughly 370-400 seat theatre that would be used by PTC & the Department of Theatre. The first phase is a seismic upgrade that will be happening now through the summer. For that, it is an 18 month timeline for that project to come to conclusion with Jan 22 end-date. The CFA doesn't have all of the needed \$9.8 M raised, but our Development Team is working hard at bridging that gap.

A soft launch of the Film & Media Arts Building (FMAB) campaign took place recently with the Dean's Tour. The CFA honored a long-term donor, Jim Michie. Mr. Michie has been a supporter of Music in the past, and he has recently provided gifts to Art & Art History. The College took that opportunity to present his work to the community. His donation was to name a reception area in the new Gittins Gallery which will be in the FMAB, and he also provided funds for a scholarship. Phase one of the FMAB construction will happen this summer. If you are in the building, you will be impacted by that. The hope is to be able to open the new Gittins Gallery Jan 1, 2021. The scope has been expanded just a bit on Phase one, where they are planning to move the construction of an exit stairwell to Phase 1 from Phase 2.

Dean Scheib mentions that there was an article in the Salt Lake Tribune that identified an LDS meetinghouse across from the School of Music that was possibly being purchased by the University and perhaps given to the CFA. Those were preliminary conversations that were happening behind the scenes, however. It is likely that this won't come to fruition. The U hasn't purchased the property. If you were confused by the Trib article, you weren't alone--there were a lot of people who were confused since this wasn't supposed to have been announced.

Dean Scheib wanted to give an enrollment update for the University. At a recent Council of Academic Deans (CAD) meeting, the VP for Enrollment Steve Robinson had a slide presentation talking about our Fall enrollment this year compared to

last year. The previous two years the U had big strides with growth & enrollment. This year we remain basically flat or drop. The enrollment team is trying to decide what happened and are investigating the data. For example, there was a noticeable drop in first time transfer students (which typically come from SLCC). And SLCC's enrollment dropped, as well. It is typical that when the economy is good, enrollment goes down. When the economy is bad, people go back to school. It appears that students who didn't enroll in the U are going to other institutions in-state, and then to UC-Boulder. Most of the in-state students went to BYU. But the University remains stable at 70% 6-year graduation rate.

The College has seen parallel growth to the University. We're graduating more students, but we didn't have more coming in, so our enrollment numbers have remained steady and in some cases slightly dropped.

- Dean's Staff Reports:

- CFA Marketing Assets – Marina Gomberg

Marina gives an update on her team. In the last six years, the team has grown and it is now the largest it has ever been and is doing the most work. They maintain and manage 15 social media accounts, and 4 different websites (including blogs). Some of their work (*Studio 18*) was part of the AIGA 100 show, as well as receiving an award from CASE, and Arts Pass was Beacons of Excellence Award winner this year.

The Marketing & Communications Team thought that there is a sentiment out there that follows artists--and that is maybe a less-than-accurate portrait of the value that artists bring to the world. So they came up with a video campaign to show what *Artists Are*.... The intent was to get well-known people in the community to talk about the value of artists and to fight negative perceptions and misconceptions.

The Dean adds that we in the arts already know all of this, so we wanted to find people in the community who could explain to the rest of the community. We wanted significant Utahns who aren't specifically directly affiliated with an arts organization. So these are well-known individuals -- the community knows who these people are.

Marina adds that since we've started to share these videos out, other people want to be a part of this (legislators, people across campus, etc). If you have any suggestions of anyone else to do this, let her know.

The *Artists Are* videos can be found here:

- [Artists are 1](#)
- [Artists are 2](#)

Marina says that this is also the first State of the Arts address that we've done, and we will continue to do this every year.

The State of the Arts video can be found here:

- [State of the Arts address](#)

Marina says that the Marketing & Communication Team exists to celebrate your success, so continue to let them know as you achieve them. They want to have you be ambassadors of this campaign, as well.

Dean Scheib says that we are privileged to have an outstanding Marketing & Communications Team. People are really impressed with what is

coming out from them. It's fitting for a Fine Arts college to have the best marketing and communications with the best imagery and stories.

- **Update on Tenured Faculty Review Policy (TFR) – Melonie Murray**
Melonie says that for those of you who don't know, the University has created template policy documents for the way we do our faculty review policies. We submitted our new Tenured Faculty Review (TFR) policy to campus last semester. It was reviewed this week with the Senate Faculty Review Standards Committee (SFRSC). They had a few questions about it, so Melonie will be meeting with AVP Projansky to discuss them. If all goes well with that conversation, our policy document will be approved this semester. If it is approved, those of you who are involved with the TFR process in the spring will be under the new document.
- **FAR/U-CV Update and FAR Workshops – Melonie Murray**
Melonie says that some of you have heard that we were going to move from the FAR (Faculty Activity Report) to something called U-CV. For many years main campus has been using the FAR and health sciences has been using something different. As part of the oneU system though, the goal was to move to one system for both. But they have had some turnover in their office, so that has been put on hold. We will still be using FAR for the rest of this academic year. The migration to U-CV will happen late spring/summer. All of the faculty members' information will be migrated from FAR to U-CV automatically. U-CV is more user friendly and error-proof. It will be really great when we're on that system, but we will have to wait until over the summer.

Melonie adds that as we did last year we'll host a couple of workshops in January to give faculty members some tips and how to's for how to complete the FAR. Please encourage any new faculty to attend those workshops so that they can learn how to fill out the FAR. Two workshops are scheduled at the end of January (Jan 29th & 30th).

- **Update on Changes to Arts Ed Degrees – Kelby McIntyre-Martinez**
Kelby works with Arts Ed faculty across the college, and they have some approved arts teaching program updates. (See attached slides)

Traditionally, the CFA's arts teaching programs in art, theatre and dance have prepared future educators to solely teach at the secondary level (grades 6-12). Other state institutions provide K-12 grade licensure programs in art, theatre, music, and dance.

There is a nation-wide demand for teachers. There is lots of turnover in our state. Also, there is a need in-state to diversify the teacher education programs.

So, in August 2019, the CFA and the College of Education (COE) collaborated and submitted a proposal to the Utah State Board of Education that was approved in September. Then in October, a MOU (Memo of Understanding) between the CFA & COE was put into place, to reduce the overall number of student credit hours required for the Teacher Licensure Program. Previously were 171 credits, and now they are at 122. Also, we would be the first in the state for Film Licensure.

This was an 8-year conversation with our partner college, and this is a wonderful achievement.

- Equity, Diversity, & Inclusion (EDI) Committee – Karineh Hovsepian
Karineh says that Goal 4 of our CFA Strategic Plan is about viability, and they decided to take a holistic view of viability, which includes Equity, Diversity, & Inclusion. However, the most current language in this area now includes the term Justice, so now it is the JEDI Committee (Justice, Equity, Diversity, & Inclusion). (See attached slides)

The Chairs & Directors appointed members of the committee from their units. These individuals will act as JEDI advocates within the units. There is not going to be a chair of the committee. Instead, they are going to have roles within the committee which will reflect the tasks ahead. Next steps are to discuss what it means to be a JEDI advocate and within the framework of the Strategic Plan develop what that means.

There has already been quite a bit of progress within the units in terms of JEDI. Examples include: Conscious casting and policies, intentional gender-swapping of acting roles, who gets to tell which stories, contracting with Charles Anderson to educate & collaborate, incorporating more strongly JEDI principles into the CFA's faculty search manual, integration of transgender programming and gender-inclusive restrooms. One of the next steps will also be to consider future initiatives. We have success but we also have a lot of work to do.

Karineh asks if there are any suggestions for the JEDI committee from College Council? Everyone is welcome to submit ideas.

Dean Scheib says that one way the JEDI committee and advocates can have an impact is with diversifying the faculty, staff, and students. At the point of entry for those categories of people, there is a search process, hiring process, or admissions process where the JEDI Advocate can be involved. If we're going to increase the diversity of those three categories of folks, we will want to have the Advocates included.

- Persistence Predictors Data – Liz Leckie
Liz asks if anyone knows when grades are due for Fall? This year, they have moved the grading deadline up to Dec. 22nd. This is on a Sunday, so faculty should please use your internal deadlines to report grades. Grades MUST be reports before Dec. 22nd. It's important for everyone to go out and share this information. Students' visa status can be impacted and students' financial aid can be in jeopardy. Also, faculty members need to remember to post the grades, not just save.

Liz shares some data that we have received from the University (see the attached slides). This data is offered to us by the institution – and these are not just predictors, but powerful predictors of persistence. So this helps us think about what we need to do to make sure that students persist from fall to the next semester – in other words, these predict the likelihood that students will return.

- 1) How a student's Canvas grade compares to other students' grades can be a predictor – but it doesn't work if faculty aren't using Canvas.
- 2) Average credits earned per term – if students are taking less than 11 credit hours, they are less likely to persist.

- 3) Cumulative GPA – in CFA it is 3.25. Lower than that there is an 84% chance of not returning.
- 4) Number of days enrolled before the start of term also predict how likely students are to return.

The tipping point for CFA students is enrolling 40 days before the next semester. If students are registered 40 days before the next semester, they have a higher chance of persisting. So if faculty and staff can make sure that students can register and get in their classes, that will improve retention and persistence. Students can't plan if they can't get into their classes.

November 27th is 40 days before the start of Spring semester – so that's the target date. This is something the advisors have really taken on to make sure that the classes are being offered early and that students have the mechanism in which they can enroll (permission codes, for example). Students--please tell everyone you know to get registered.

3. Upcoming Action Items:

4. New Business:

Dean Scheib asks if there is any new business?

A student says that there are concerns about mental health resources that the University isn't providing for students. How the CFA can step-up to fill this gap?

Dean Scheib says that student support services are university-wide rather than college-wide. Our initial contact point is if we become aware of an issue (for example an advisor or faculty member), we are obligated to reach out to the appropriate folks on campus that are experts in the area where we are not. It's tricky for a college to hold on to that piece, because we rely on the experts in the field to address it. What we are doing, though, is trying to get more information out to our faculty and staff to help grease the pathway from first point of contact. Faculty and staff can know who to connect the students to in order to provide the expert help that they need.

A Department Chair mentions that he was in a meeting with Pres Watkins recently, and they are trying to find ways to address mental health issues and find those solutions.

The Dean mentions that institutions across the country are concerned about this, and it has increased exponentially over the years. Not only for students, but also for faculty and staff. Safety and health and well-being of the campus community are always in the conversation.

If anyone is interested in reading the minutes from the Senate Advisory Committee on Information Technology (SACIT), our CFA Representative on that committee has provided them. She couldn't attend the College Council meeting to report out – but the minutes are available if you are interested (see attached minutes).

JEDI COMMITTEE

November 19, 2019



JEDI DEFINITIONS

- **Justice**

- The seeking or realization of fairness, equity, and inclusivity.

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- **Equity**

- The creation of opportunities for historically underserved and underrepresented populations to have equal access to and participate in educational programs, professional growth opportunities, and resource networks that are capable of closing the achievement gaps in student success and completion, and demographic disparities in leadership roles.

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- **Diversity**

- The variety of personal experiences, values, and worldviews that arise from differences of culture and circumstance. It is the variety created in any society (and within any individual) by the presence of different points of view and ways of making meaning, which generally flow from the influence of different cultural, ethnic and religious heritages, and includes personality, learning styles and life experiences, and from the differences that emerge from class, age, ability, country of origin, sexual orientation, gender identity, ability and other socially constructed characteristics.

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- **Inclusion**

- The active, intentional, and ongoing invitation and celebration of diversity — in the curriculum, in the co-curriculum, and in communities (intellectual, social, cultural, geographical) with which individuals might connect — in ways that increase awareness, access, knowledge, empathy, and understanding of the complex ways individuals interact within systems and institutions.

JEDI COMMITTEE CHARGE

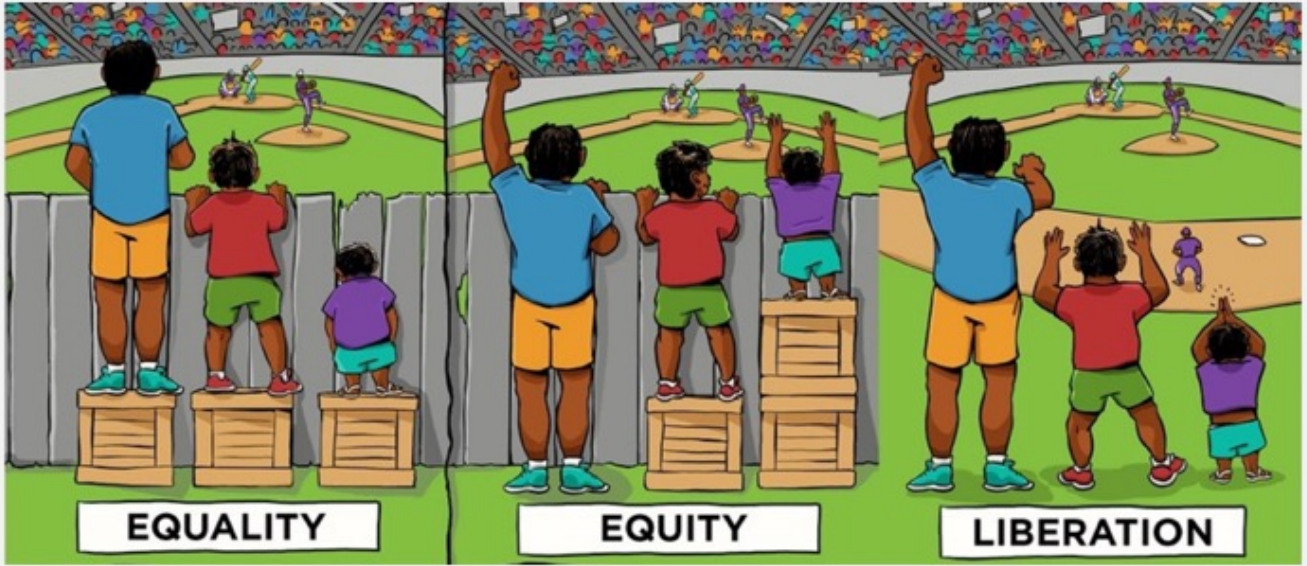
Initiative 1.3: Expand the conversations and learning around color-conscious casting, implicit bias, inclusive communications/marketing, and micro-aggressions

Actions

I. Create Ad-hoc [CFA](#) Justice, Equity, Diversity, and Inclusion Committee, charged with developing initiatives to support justice, equity, diversity, and inclusion efforts in alignment with University objectives

I. Provide committee members justice, equity, diversity, and inclusion education opportunities and extend these to the CFA community

II. Establish justice, equity, diversity, and inclusion dialogue forums



EQUALITY

EQUITY

LIBERATION



Arts Teaching Program Updates



Arts Teaching Goals

The Arts Teaching Program in the College of Fine Arts is an interdisciplinary academic program that trains educators to work authentically alongside children, youth, and citizens in a wide variety of educational, community, and artistic contexts.

Undergraduate Licensure Programs

- Traditionally, the CFA's arts teaching programs in art, theatre, and dance have prepared future educators to solely teach at the secondary level (grades 6-12).
- Other state institutions provide K-12 grade licensure programs in art, theatre, music, and dance.

Demand

- **Demand:** In a climate where teacher retention rates are low and teacher shortages are high, it is imperative to attract and maintain the best pre-service arts educators by providing realistic and robust educational curricula that are applicable and achievable in four-years.
- **Local and National Impact:** As we produce more licensed arts educators, a restructured arts teaching plan was needed to directly address the ever present Utah teacher shortage and provide CFA graduates increased full-time employment opportunities both locally and nationally.
- **Need:** Diversify the training of arts educators state-wide. Most arts educators are currently graduating from BYU and UVU.

USBE Proposal

- In August 2019, the CFA Arts Education Faculty collaborated with the COE to prepare and submit a proposal to the Utah State Board of Education to instate K-12 teaching programs in art, theatre, dance, and film.
- On September 30, 2019, our proposal was approved at the state level.

MOU with College of Education

- October 2019, a MOU between the CFA and the COE regarding the new K-12 arts teaching curricula was finalized.
- Effective July 1, 2020, the overall student credit hours required for the Teacher Licensure Program through the COE will be reduced from 49 to 31.
- Prior to this agreement, the theatre, art, and dance teaching degrees required **171** total credits and included a 6-12 teaching license.
- The new approved programs will require between **122 and 124** total credits and include a K-12 teaching license in theatre, art, dance, and film.

Fall 2020 Undergraduate Arts Teaching Degrees

1. BFA Art Teaching with K-12 Utah Educator License
2. BFA Theatre Teaching with K-12 Utah Educator License
3. BFA Dance Teaching with K-12 Utah Educator License
4. BM in Music Education with K-12 Utah Educator License
5. NEW: BA Film and Media Arts Studies with K-12 Utah Educator License – First in the state of Utah!

Graduate Arts Teaching Degrees

1. Master of Music: Music Education
2. Doctor of Philosophy: Music Education
3. Master of Fine Arts in Community-Based Art Education
4. New Master of Arts in Teaching – Fine Arts



The background of the slide features several sets of curved, concentric lines in shades of gray, creating a sense of motion and depth. These lines are primarily located on the left and right sides of the slide, framing the central content.

CFA Arts Education Impact

- **The CFA is leading the charge both locally and nationally in preparing the most effective public school and community-based arts educators at the undergraduate and graduate levels.**
- **Thank you all for your support of arts teaching in the CFA!**

ILLUME STUDENT INSIGHTS

College: **Fine Arts**

Fall 2019 Report

Questions?

Luis Oquendo, Ph.D. (luis.oquendo@utah.edu)

Stephanie Nalbone (stephanie.nalbone@utah.edu)



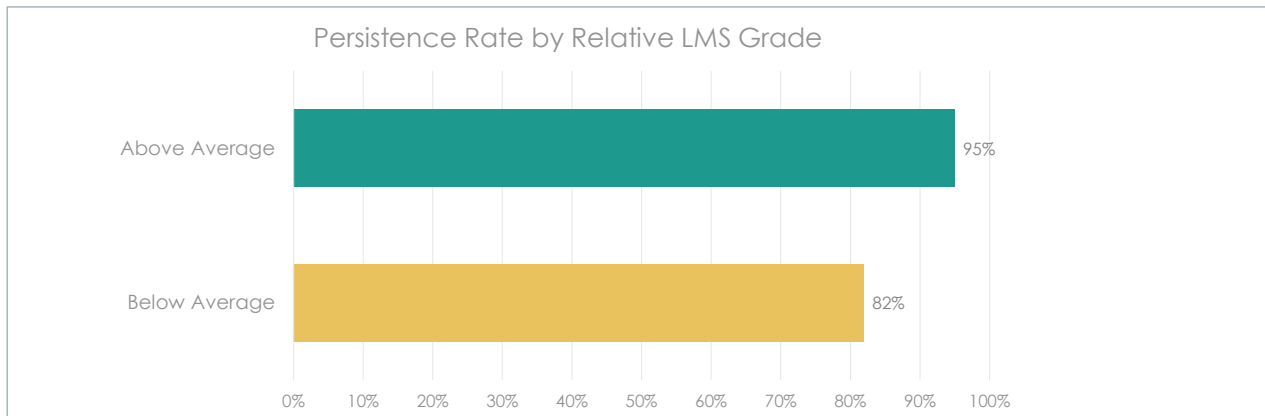
Persistence: Top Powerful Predictors (Fall 2019 – Spring 2020)

- 1. LMS Grade Relative to Section Average**
- 2. Average Credits Earned per Term (Cumulative)**
- 3. Cumulative GPA**
- 4. Average Number of Days Enrolled Before Start of Current Term**

ILLUME STUDENT INSIGHTS | Fine Arts

LMS GRADE RELATIVE TO SECTION AVERAGE

Difference between a student's current grade in the LMS versus the section average.



WHAT THIS MEANS:

The data suggest that students with an above average grade, as measured in the LMS, are much more likely to persist. Historically, for your college, students with a grade below the section average persist from fall to spring at a **82%** rate, relative to a **95%** rate otherwise.

ILLUME STUDENT INSIGHTS | Fine Arts

DAYS ENROLLED BEFORE START OF CURRENT TERM

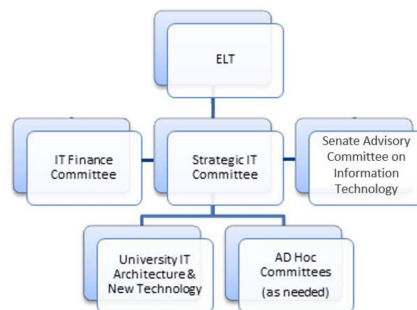
Average number of days before the start date a student is enrolled in sections for the current term.



WHAT THIS MEANS:

The data suggest that students who enroll 30 days or more before the start of term are much more likely to persist. Historically, for your college, students who enroll less than 40 days prior to the start of the term persist from fall to spring at a **85%** rate, relative to a **93%** rate otherwise.

Senate Advisory Committee on Information Technology (SACIT)



“The primary role of the Committee is to ensure ongoing robust communication among representatives of the University’s academic users of information technology (especially faculty and students), and administrators responsible for planning, acquiring, employing and operating information technology resources.” University Policy 6.002 III D.1.k <https://regulations.utah.edu/academics/6-002.php>

MEMBERSHIP:

V. Kim Martinez — Fine Arts-Chair, David Goldenberg-Science-Associate Chair
Steve Hess- Chief Information Officer

Kelly Brodhead-Engineering, Alexey Zaitsev-Medicine, Lauri Linder- Nursing
Trisha Weeks-Social & Behavioral Sciences, Phoebe McNeally- Social & Behavioral Sciences

Amy Thompson-Libraries, Brandon Patterson- Libraries, Kathy Sward-Nursing
Mary Burbank- Education, Thomas Cheatham III-Pharmacy

Andrew Sturgell ASUU, Tracey Mai-ASUU

Department of Art & Art History Support: Sandie Crook

Policy 4-003: World Wide Web Resources Policy <https://regulations.utah.edu/it/4-003.php>

“The University of Utah supports and encourages freedom of expression and an open environment for the pursuit of knowledge; however, the contents of all Web pages under University jurisdiction must comply with local, state and federal laws and University of Utah policies, rules, and regulations. The service to students and community of the University of Utah is determined, in part, by the quality of information it publishes electronically. A set of minimum standards and guidelines for Web sites of University of Utah units and affiliates is necessary to maintain the accuracy, consistency and integrity of such sites.” Effective July 01, 2019

SACIT November Meeting: Ken Pink, Deputy Cio

- Eight additional rules and two new policies in place
- Web policy – Agreement between UMarketing and UIT. UMarketing runs the U home page
- Accessibility – University compliance policy in the works. Tools are in place for audits. Only catching ~50%. Similar procedure utilized by US Dept of Education and Justice Department
- RFP Vendors must comply with policy, or we will not purchase from them. Six mandatory questions asked in the RFP. Some vendors are refusing to sign.

- Canvas has an accessibility tool. Can help some inaccessible applications be accessible
- As long as we are putting effort into making programs accessible, the auditors are willing to allow for vulnerable accessibility issues
- Tag pictures and add descriptions must have descriptive text.
- University Webmaster – new appointment – Barb Iannucci, Associate Director of Content & Usability for UIT University Support Services (USS).
- Pdf's are not accessible
- If selling something on a university site needs to be approved by (ex – providing a link to Amazon to sell book)
- Auditors looking at items from now and moving forward
- What defines a University website? Might be a future issue. Sites that are hosted somewhere else but are still for university business/research, still have to follow all University guidelines. Sites need to be registered.

Oracle Java Licensing

Brad Millett, Associate Director for Strategic Infrastructure Initiatives, discussed support, maintenance, and licensing changes to Oracles Java usage. **Information Item.**

- Java will be out of compliance with University policy for security
- Last update that was free to the public was Java 8 (2014, currently running Java 15), it's no longer supported and updated
- Security vulnerability because it's no longer updated and patched
- Many free options to replace Java in your applications and websites
- Communicate with your vendors to find out who they recommend as the Java replacement
- Software may stop running if doing just auto-updates and will still be out of compliance
- University is giving all departments time to replace/remove Java from all services. Replacement and removal must be completed by May 2020
- Go to Office of Software Licensing with questions.
- Please contact Brad with all questions about this transition – 801-587-6178 brad.millett@hsc.utah.edu Discussion –
 - What to look for? How to find out if a system is using Java?
 - Ask IT support
 - Contact software manager
- Recommendation – Meet with Libraries – their computers have the most software that students use on campus
- How to make sure it happens? Central IT has a responsibility to help support colleges
- How significant is the security risk if free Java is not replaced? Depend on what “they” are looking for, may hijack machine, open to all attacks.
- Which is the best option? So many variations from each vendor – no way to give one recommendation for which program to use as replacement. Each college to inform their people and IT department to help find what's best for them.
- Follow-up plan for May 2020? Make sure all programs are off, Central IT will be off Java. If still running, Java may be audited. Department will be responsible for audit costs. Java is hiring 100's of auditors...be prepared

- Blocking Java while on campus (student/personal computers)? Not practical

Committee Input

Discuss any emerging issues and concerns about IT policy, strategy, and practices that may have an impact on the academic mission of the University. **Discussion Item.**

- UIT Collaboration tools. Want to see more faculty input. Conducting faculty interviews for additional assistance. Email Clayton.norlen@utah.edu for additional information
- UBox is up for renewal in Feb – additional tools in BoxDrive, updating, sharing with faculty
- CIS Portal is changing in Dec (by the 28th) – interaction hub has failed too many times and is going away. Search driven not tile driven, Student homepage will look different than other pages. Link coming soon to preview