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FALL

Date	Event	Time	Location
August 14 th	New Faculty Orientation & Retreat	8:00 am - 5:00 pm	Jane's Home
August 19th	Classes Begin		
August 28 th	ArtsBash	10:30 am – 1:30 pm	Library Plaza
August 26 th	RPT Training for Dept/School RPT Chairs, Chairs/Directors, & Admins	2:00 – 3:30 pm	ARCH 229
September 3 rd	<i>Faculty Position Requests due to Dean's Office by 5:00 pm</i>		
September 6 th	College-wide Faculty & Staff Meeting	3:00 – 5:00 pm	UMFA: Dumke Aud.
September 6 th	CFA Faculty & Staff Reception	5:00 – 6:30 pm	UMFA: Great Hall
September 13 th	College Curriculum Committee Meeting	1:00 – 2:00 pm	CFA Conf. Room
September 20 th	College Council Meeting	2:00 – 4:00 pm	CRCC 115
September 25 th	CFA Gala (Disting. Alumni Awards)	7:00 – 8:30 pm	Kingsbury Hall
September 27 th	Faculty Counsel Committee (FCC) Meeting	2:00 – 4:00 pm	CRCC 115
September 30 th	Directors of Undergraduate Studies Meeting	1:00-2:00pm	CFA Conf. Room
October 1 st	<i>FAF Grants Proposals Due to SAC/FAF Grant Reps by 5:00 pm</i>		
October 1 st	Career-line Review Training Meeting for Chairs/Directors, DRC Chairs, & Admins	2:00 – 3:30 pm	ART 169
October 3 rd	Career-line Faculty Workshop	3:40 - 5:00 pm	CFA Conf. Room
October 6th – 12th	Fall Break		
October 14 th	Arts-in-Health Symposium	1:00 – 5:00 pm	SAEC (ArtWorks for Kids Aud)
October 15 th	<i>FAF Grants Proposals Due to Dean's Office by 5:00 pm</i>		
October 16 th	<i>URC Faculty Release for Scholarly Pursuits Applications due to Dean's Office by 5:00 pm</i>		
November 1 st	FAF Grants Funding & Policy Meeting	3:00 pm – end	CRCC 115
November 6 th	Directors of Undergraduate Studies Meeting	1:00-2:00pm	CFA Conf. Room
November 8 th	College RPT Committee Pre-Meeting	10:00 – 11:00 am	CFA Conf. Room
November 14 th	Fall Dean's Tour	TBD	TBD
November 15 th	<i>CFA Grant Applications Due to Dean's Office by 5:00 pm</i>		
November 21 st	College RPT Committee Meeting	1:00 – 5:00 pm	CFA Conf. Room
November 22 nd	College Council Meeting	2:00 – 4:00 pm	CRCC 115
November 25 th	CFA Faculty Research Grants Committee Mtg	3:00 – 5:00 pm	CFA Conf. Room
December 5th	Classes End		
December 6 th	College Curriculum Committee Meeting	2:00 – 5:00 pm	CFA Conf. Room
December 23rd	Grades Due		

SPRING

Date	Event	Time	Location
January 6th	Classes Begin		
January TBD	Directors of Undergraduate Studies Meeting	TBD	TBD
January 14th	BTSALP Arts Ed Research Symposium	8:30 – 12:30 pm	SAEC
January 17th	<i>Dee Grant Applications Due by 5:00 pm</i>		
January 24th	Tenured Faculty Review (TFR) Training for Chairs/Directors, RPT Chairs & Admins	2:00 – 3:30 pm	CRCC 115
January 29th	FAR/U-CV Workshop #1	3:40 – 5:00 pm	MLIB RM 2130N
January 30th	FAR/U-CV Workshop #2	10:45 – 11:45 am	MLIB RM 1705
January 31st	FAF Grants Proposals Due to SAC/FAF Grant Reps by 5:00 pm		
January 31st	CFA Faculty Research Grants Committee Mtg	3:00 – 4:30 pm	CFA Conf. Room
February 1st	<i>Staff Review Period Begins</i>		
February 5th	Career-line Faculty Workshop	9:40 am – 12:40 pm	MLIB RM 1705
February 10th	Intervening w/Distressed Students Workshop 1	1:30 pm – 3:00 pm	MLIB RM 1705
February 12th	<i>FAF Grants Proposals Due to Dean's Office by 5:00 pm</i>		
February 13th	Intervening w/Distressed Students Workshop 2	9:00 am – 10:30 am	MLIB RM 1705
February 15th	<i>FAR/U-CV Deadline</i>		
February 21st	Deadline for FAAB Scholarships		
February 21st	Deadline for Fine Arts House Scholarships		
February 21st	College Council Meeting	2:00 pm – 4:00 pm	CRCC 115
February 22nd	<i>CFA Grant Applications Due to Dean's Office by 5:00 pm</i>		
February 28th	FAF Grants Funding & Policy Meeting	3:00 pm – end	CRCC 115
February 29th	ArtsLINK Conference	9:00 – 2:00 pm	SAEC
March TBD	Nominations for Academic Excellence/Utah Flagship 4-year Scholarship Awards		Due from Units
March TBD	Deadline for T53 Scholarship Nominations from Units		
March TBD	Directors of Undergraduate Studies Meeting	TBD	TBD
March 1st	<i>Faculty & Staff Excellence Award Nominations Due to Dean's Office by 5:00 pm</i>		
March 2nd	Nominations for Outstanding Seniors Due to Dean's Office		
March 6th	Deadline for FAAB Scholarship Nominations from Units		
March 6th	CFA Faculty Research Grants Committee Mtg	3:00 – 4:30 pm	CFA Conf. Room
March 7th	ArtsForce Networking Event	10:00 – 1:00 pm	MLIB Gould Aud
March 8th – 14th	Spring Break		
March 16th	Applications for CFA Convocation Speaker Due to Dean's Office		
March 27th	Deadline for CFA Siciliano/Ware/Summer Study Scholarships		
March 27th	Faculty Counsel Committee (FCC) Meeting	2:00 pm – 4:00 pm	CRCC 115
March or April TBD	Staff Conference	TBD	TBD
April 3rd	College Curriculum Committee Meeting	1:00 – 3:00 pm	CFA Conf. Room
April 15th	CFA Dean's Tour	TBD	TBD
April 16th	Staff Excellence Award Committee Mtg	3:00 – 4:30 pm	CFA Conf. Room
April TBD	Faculty Excellence Award Committee Meeting	TBD	CFA Conf. Room
April 17th	<i>Faculty Committee Names for 2020-21 Due to Dean's Office by 5:00 pm</i>		
April 17th	College Council Meeting	2:00 – 4:00 pm	CRCC 115
April 21st	Classes End		
April 22nd	Convocation Volunteers Meeting	3:00 pm – 4:30 pm	ART 158
April 24th	<i>TFR & 1st Year Administrative Reviews Due to Dean's Office by 5:00 pm</i>		
April 30th	<i>Staff Review Period Ends</i>		
April 30th	University Commencement	6:30 pm	Huntsman Center
May 1st	CFA Convocation	TBD	Kingsbury Hall
May 11th	Grades Due		

SUMMER

Date	Event	Time	Location
May 11th	Classes Begin		
June 13th	MAT-FA Orientation	9:00 – 12:00 pm	SAEC
July 29th	Classes End		

Important Dates for Retention, Promotion & Tenure (RPT):

Formal/Informal Reviews (Pre-tenure):

- Please refer to Department/School RPT Policies and University Policy for additional information regarding timeline/required materials.
- **Items in red are absolutely non-negotiable.**

Spring 2019	Classroom observations may begin		
May 2019	Internal/External evaluators contacted and asked to serve		
June 2019	Materials (CV, Statement, Research) and RPT Standards sent to evaluators		
June-July 2019	File Accumulation (file is cumulative & should be kept current)		
August 2019	Notice given to faculty & staff of right to submit written recommendations		
Aug-Sep 2019	Classroom observations complete		
	SAC reviews complete		
Aug 26th	Training Mtg. for Department/School RPT Committee Chairs, Chairs/Directors, and Admins	2:00 – 3:30 pm	ARCH 229 (down the hall from the Dean's Office)
Sept 12th	SAC Reports Due		
Sept 13th	RPT Files Close		
Oct 4 th	All Dept/School RPT Committee Meetings should be complete by day's end		
Oct 6 th -12 th	<i>Fall Break</i>		
Oct 16 th	Draft of Dept/School Committee Reports sent to Committee for review (Drafts of reports may go to members earlier than this date, but members must have no less than 2 business days and no more than 5 business days to review the report before it is finalized)		
Oct 23 rd	Dept/School RPT Committee Report Due to Chair/Director and Candidate (or earlier, to ensure no more than 5 business days for Committee to review prior to finalizing report)		
Oct 30th	Chair/Director's RPT Letter Due to Candidate		
Nov 7 th	Candidate Response Due by 5:00 pm		
Nov 8th	College RPT Committee Pre-Meeting	10:00 – 11:00 am	CFA Conf. Room
Nov 8th	RPT Files due to Dean's Office by 9:00 am		
Nov 21st	College RPT Committee Meets	1:00 – 5:00 pm	CFA Conf. Room
Dec 3 rd	Draft of Report to Committee Due by noon		
Dec 6 th	College RPT Committee Reports due to Dean's Office by 2:00 pm		
Dec 6 th	Dean Begins RPT Reviews		
March 2020	-Election of Department RPT Chair for AY 20-21 -Chair/Director determines reviews for upcoming academic year & notifies faculty -Determination of Candidates for Early Tenure/Promotion to Full Professor		
Spring 2020	Classroom observations may begin		
May 2020	Internal/External Reviewers contacted & asked to serve		
June 2020	Materials (CV, Statement, Research) & RPT Standards sent to evaluators		
June-July 2020	File Accumulation (file is cumulative & should be kept current)		

First-Year Reviews (Administrative):

- Please refer to Dept/Sch RPT Policies for additional information re: timeline/required materials

April 24th Complete File due to Dean's Office by 5:00 pm

Tenured Faculty Reviews (TFR or Post-Tenure Reviews):

- Please refer to Dept/Sch RPT Policies & College Policy for information re: timeline/required materials
- **Items in red are absolutely non-negotiable.**

Prior to Jan 1 st Jan-Mar 2018 Jan 24th	Chair/Director Informs Candidate of TFR Review & Informs TFR Committee Classroom observations complete Training Meeting for Department/School RPT Committee Chairs, Chairs/Directors, and Admins 2:00 – 3:30 pm, Location CRCC 115
Feb 21 st March 26 th	Chair/Director Invites Faculty, Staff, & Student Input Letters from Faculty, Staff, & Students Due. Written Summary by Chair/Director submitted (if any). File must be complete by this date.
April 2 nd Between April 3-13	Faculty member’s written response due (if desired) TFR Committee meets to conduct reviews and prepare Reports. At least 5 days prior to meeting, shared-appointing unit (if any) submits written Report for file.
April 13 th April 14 th April 23 rd April 24th	Department/School RPT Committee Meetings should be complete by day’s end Department/School TFR Report due to faculty member under review Faculty member due date to respond to TFR Committee Report, if desired. Complete File due to Chair/Director and Dean’s Office by 5:00 pm. Dean’s Office will submit to SVP’s office simultaneously.
Before May 13	If Chair/Director, Dean, or Faculty Member Under Review disagrees with the Report, the party who chooses to seek review must notify UPTAC of that intention.

Important Dates for Career-line & Adjunct Faculty Reviews & Appointments:

- Please refer to the College of Fine Arts Statement for Appointment, Review, Reappointment, and Promotion of Career-line, Adjunct, and Visiting Faculty for additional information regarding timeline/required materials.
- Departments/School may set earlier deadlines to accommodate their internal processes. **Items in red are absolutely non-negotiable.**
- **Training Meeting for Department/School Review Committee Chairs, Chairs/Directors, and Admins Oct. 1st, 2:00 – 3:30 pm, ART 169**

DATE	CAREER-LINE & ADJUNCT <i>INFORMAL</i> REVIEW (each year that is not a Formal review)	CAREER-LINE <i>FORMAL</i> REVIEW (the final year of appointment)	ADJUNCT <i>FORMAL</i> REVIEW (the final year of appointment)
Oct 1	<ul style="list-style-type: none"> • Department Chair/School Director notifies Career-Line faculty who are scheduled for an informal review that the file will close on January 24 	<ul style="list-style-type: none"> • Department Chair/School Director notifies the Review Committee Chair which Career-Line faculty members are up for formal review • Department Chair/School Director notifies Career-Line who are scheduled for an formal review that the file will close on January 24 	<ul style="list-style-type: none"> • Department Chair/School Director notifies the Review Committee Chair which Adjunct faculty members are up for formal review • Department Chair/School Director notifies Adjunct faculty who are scheduled for a formal review that the file will close on January 24
Oct 15		<ul style="list-style-type: none"> • Faculty member notifies Department Chair/School Director if they would like to be considered for promotion • Chair of Review Committee deadline for designating who will conduct peer teaching evaluations 	<ul style="list-style-type: none"> • Faculty member notifies Department Chair/School Director if they would like to be considered for promotion
Dec 2		<ul style="list-style-type: none"> • Department Chair/School Director solicits comments from faculty, staff, & SAC • Review Committee Chair requests portfolio from faculty members up for formal review 	<ul style="list-style-type: none"> • Review Committee Chair requests resume and syllabi from faculty members up for formal review
Jan 24	<ul style="list-style-type: none"> • Files are closed (course evaluations, syllabi) 	<ul style="list-style-type: none"> • Files are closed (CV, syllabi, personal statement, peer observations, course evaluations, summary of employment responsibilities, prior review reports) 	<ul style="list-style-type: none"> • Files are closed (resume, syllabi, course evaluations)
Jan 24		<ul style="list-style-type: none"> • Review Committee Chair circulates files to committee members 	<ul style="list-style-type: none"> • Review Committee Chair circulates candidate's file to committee members
Feb 14		<ul style="list-style-type: none"> • Review Committee draft report complete 	
Feb 21		<ul style="list-style-type: none"> • Review Committee report approval deadline 	<ul style="list-style-type: none"> • Review Committee report due to FAC
Mar 2	<ul style="list-style-type: none"> • Department Chair/School Director deadline for submitting written summary to the faculty member 	<ul style="list-style-type: none"> • Review Committee shares report with candidate • Candidate has 5 days to respond or waive right 	
March 9		<ul style="list-style-type: none"> • Candidate response deadline • Deadline for Review Committee Chair to share report with FAC 	
Mar 1-16	<ul style="list-style-type: none"> • <i>If</i> issues/problems are evident to the Department Chair/School Director, at some point during this two week period they will meet with the faculty member to discuss 	<ul style="list-style-type: none"> • FAC meets to discuss & vote 	
Mar 16	<ul style="list-style-type: none"> • <i>If</i> there was a meeting, the Department Chair/School Director will share a summary report of the meeting with the faculty member • Candidate has 5 days to respond or waive the right 	<ul style="list-style-type: none"> • FAC vote deadline 	<ul style="list-style-type: none"> • FAC vote deadline
Mar 18		<ul style="list-style-type: none"> • Candidate and Department Chair/School Director receive copy of vote & summary report 	
Mar 25		<ul style="list-style-type: none"> • Department Chair/School Director reviews entire file & makes independent recommendation, shares with candidate • Candidate has 5 days to respond or waive the right 	
Mar 26		<ul style="list-style-type: none"> • Department Chair/School Director forwards file & FAC voting spreadsheet to Dean 	<ul style="list-style-type: none"> • Department Chair/School Director forwards file & FAC voting spreadsheet to Dean
Mar 31		<ul style="list-style-type: none"> • Deadline for Department Chair/School Director to notify candidate of decision 	<ul style="list-style-type: none"> • Deadline for Department Chair/School Director to notify candidate of decision

Important Dates for CFA Faculty Grants & Awards

August 20 th	URC Faculty Scholarly Grant Applications Due to <u>URC Office</u> by 5:00 pm		
October 1 st	Tanner Humanities Faculty Fellow Award Applications Due to <u>Dept Office</u> by 5:00 pm		
October 2 nd	URC Faculty Release for Scholarly Pursuits Applications Due to <u>Department Office</u> by 5:00 pm		
October 15 th	Tanner Humanities Faculty Fellow Award Applications Due to <u>Tanner</u> by 5:00 pm		
October 16 th	URC Faculty Release for Scholarly Pursuits Applications Due to <u>Dean's Office</u> by 5:00 pm		
October 23 rd	URC Faculty Release for Scholarly Pursuits Applications Due to <u>URC Office</u> by 5:00 pm		
November 15 th	URC Faculty Scholarly Grant Applications Due to <u>URC Office</u> by 5:00 pm CFA Grant Applications Due to <u>Dean's Office</u> by 5:00 pm Incentive Seed Grant Applications Research-in-Progress Grant Applications Faculty Research Grant Applications (unsuccessful with URC) Make Time for Research Grant Applications		
November 25 th	CFA Faculty Research Grants Committee Mtg	3:00 – 5:00 pm	CFA Conf. Room
January 17 th	Dee Grant Applications Due by 5:00 pm		
January 31 st	CFA Faculty Research Grants Committee Mtg For CFA Faculty Fellow Applications (unsuccessful with URC)	3:00 – 4:30 pm	CFA Conf. Room
February 15 th	URC Faculty Scholarly Grant Applications Due to <u>URC Office</u> by 5:00 pm		
February 22 nd	CFA Grant Applications Due to <u>Dean's Office</u> by 5:00 pm Incentive Seed Grant Applications Research-in-Progress Grant Applications Faculty Research Grant Applications (unsuccessful with URC) Make Time for Research Grant Applications		
March 1 st	Faculty & Staff Excellence Award Nominations Due by 5:00 pm		
March 6 th	CFA Faculty Research Grants Committee Mtg	3:00 – 4:30 pm	CFA Conf. Room
April TBD	Faculty Excellence Award Committee Meeting	TBD	CFA Conf. Room

Important Dates for Faculty Professional Development

Event	Date	Time	Location
New Faculty Orientation	August 14 th	8:00 – 3:00 pm	Jane's Home
Fall Career-line Faculty Workshop	October 3 rd	3:40 – 5:00 pm	CFA Conf. Room
CFA Intro to Research Resources @ U & CFA	October 22 nd	3:40 – 5:00 pm	MLIB RM 1705
CFA Searching for Research Funds	November 18 th	12:00 – 1:30 pm	MLIB RM 1705
Fall RPT Preparation Workshop	December 5 th	9:00 – 11:00 am	CFA Conf. Room
CFA Explaining the Significance of Research	January 23 rd	10:45 am – 12:00 pm	MLIB RM 1705
Spring Career-line Faculty Workshop	February 5 th	9:40 am – 12:40 pm	MLIB RM 1705
CFA Managing Difficult Classroom Situations	February 25 th	3:00 – 5:00 pm	MLIB RM 1705
Spring RPT Preparation Workshop	March 3 rd	3:00 – 5:00 pm	CFA Conf. Room
CFA Budgeting Basics for Researchers	March 20 th	9:15 – 10:45 am	MLIB RM 2130N

Important Dates for Graduate Student Grants

January 18 th	CFA Graduate Research Fellowship Application Due to Graduate School
April 1 st	U of U Endowed Beverley Taylor Sorenson Arts Learning Program TA Application Due to Arts Ed Committee

Important Dates for College Council & Faculty Counsel Committee (FCC)

Event	Date	Time	Location
College-wide Faculty & Staff Mtg	September 6 th	3:00 – 5:00 pm	UMFA Dumke Aud.
CFA Faculty & Staff Reception	September 6 th	5:00 – 6:30 pm	UMFA Great Hall
College Council Meeting	September 20 th	2:00 – 4:00 pm	CRCC 115
FCC Meeting	September 27 th	2:00 – 4:00 pm	CRCC 115
College Council Meeting	November 22 nd	2:00 – 4:00 pm	CRCC 115
College Council Meeting	February 21 st	2:00 – 4:00 pm	CRCC 115
FCC Meeting (if necessary)	March 27 th	2:00 – 4:00 pm	CRCC 115
College Council Meeting	April 17 th	2:00 – 4:00 pm	CRCC 115

CFA Executive Committee Meetings

Regular Executive Committee Meetings are held from 9:00 – 11:00 am in CFA Conference Room

Fall:

August 7th & 8th
Executive Committee Retreat @ Jane's Home
August 30th
September 13th (Chairs & Directors Only)
September 27th
October 25th
November 1st (Chairs & Directors Only)
November 15th
December 13th

Spring:

January 10th
January 24th (Chairs & Directors Only)
February 7th
February 21st (Chairs & Directors Only)
March 27th
April 10th
April 24th (Chairs & Directors Only)
May 8th

Important Dates for the College of Fine Arts Advisory Board (FAAB) & School of Music Board (SoM)

Event	Date	Time	Location
FAAB Meeting	September 5 th	8:30 – 10:30 am	UMFA
Distinguished Alumni Awards/ CFA Gala	September 25 th	7:00 – 8:30 pm	Kingsbury Hall
SoM Board Meeting	October 3 rd	11:45 – 1:30 pm	Thompson Chamber Hall (DGH)
FAAB Meeting	November 7 th	8:30 – 10:30 am	UMFA
Fall Dean's Tour	November 14 th	4:30 – 7:00 pm	Gittins Gallery, ART Bldg
FAAB Meeting	January 16 th	8:30 – 10:30 am	UMFA
SoM Board Meeting	February 6 th	11:45 – 1:30 pm	Thompson Chamber Hall (DGH)
FAAB Meeting	March 5 th	8:30 – 10:30 am	UMFA
SoM Board Meeting	April 2 nd	11:45 – 1:30 pm	Thompson Chamber Hall (DGH)
Spring Dean's Tour	April 15 th	TBD	TBD
FAAB Meeting	April 23 rd	8:30 – 10:30 am	UMFA
FAAB Year-end Social	June 25 th	6:00 – 9:00 pm	TBD

Important Dates for Arts Education Committee & Youth Arts Division

Arts Education Committee Meetings

August 28 th	9:30 AM – 11:30 AM	MCD 102
September 4 th	9:30 AM – 11:30 AM	MCD 102
October 2 nd	9:30 AM – 11:30 AM	MCD 102
November 6 th	9:30 AM – 11:30 AM	MCD 102
January 8 th	9:30 AM – 11:30 AM	MCD 102
March 4 th	9:30 AM – 11:30 AM	MCD 102
April 1 st	9:30 AM – 11:30 AM	MCD 102

MAT-FA Faculty Meetings

November 13 th	9:30 – 10:30 AM	SAEC 1237
May 6 th	9:30 – 11:30 AM	SAEC 1237

Youth Arts Division Meetings

August 14 th	9:30 AM – 11:00 AM	SAEC 1253
October 16 th	9:30 AM – 11:00 AM	SAEC 1253
January 15 th	9:30 AM – 11:00 AM	SAEC 1253
March 25 th	9:30 AM – 11:00 AM	SAEC 1253
May 6 th	9:30 AM – 11:00 AM	SAEC 1253

BTSALP Arts Education

Research Symposium	January 14 th	8:30 – 12:30 PM	SAEC
ArtsLINK Conference	February 29 th	8:30 – 2:00 PM	SAEC
MAT-FA Student Orientation	June 13 th	9:00 – 12:00 PM	SAEC

Important Dates for Curriculum:

September 13th	College Curriculum Committee Training Mtg 1:00 – 2:00 pm	CFA Conf. Room
October 18 th	Curriculum Forms Due to Dean’s Office New courses, course revisions, & program revisions: for Fall 2020 New emphases, minors, majors, certificates, & new programs: for Fall 2021	
November 1 st	Dean's Office Returns Any Forms Needing Obvious Revision	
November 15 th	Revised Curriculum Forms Due to Dean’s Office	
December 6th	College Curriculum Committee Meeting 2:00 – 5:00 pm	CFA Conf. Room
December 13 th	Curriculum Forms Needing Additional Revision Returned to Departments/Schools	
January 20 th	Finalized Curriculum Forms Due to Campus Catalog Changes Completion Deadline	
January 31 st	Kuali Clean-Up (Delete Old/Obsolete Requests) Department/School Curriculum Committee Meeting held by this date	
February 14 th	Curriculum Forms Due to Dean’s Office New courses, course revisions, & program revisions: for Spring 2021 New emphases, minors, majors, certificates, & new programs: for Fall 2021	
February 28 th	Dean's Office Returns Any Forms Needing Obvious Revision	
March 20 th	Revised Curriculum Forms Due to Dean’s Office	
April 3rd	College Curriculum Committee Meeting 1:00 – 3:00 pm	CFA Conf. Room
April 10 th	Curriculum Forms Needing Additional Revision Returned to Departments/Schools	
July 10 th	Delete old/obsolete proposals in Kuali for new cycle. (Clean-up)	
August 25 th	Finalized Curriculum Forms Due to Campus	

Important Dates for Budget Officers

Fine Arts Business Meetings are typically held on the 3rd Thursday of each month from 10:00 – 11:30 am

The budget timeline dates below are *tentative*. Final deadlines will be available November/December 2019.

Preliminary FY21 Budget Review
[for Departments/Schools & Dean's Office]
January 13th – 24th (Tentative)

Dean's Office Budget Narrative Due
January 24th (Tentative)

BPC Open for Entry (non-personnel)
Week of January 27th (Tentative)

Dean's Office Budget Roundtable
February 7th

Department/School Initial Budget Narratives Due
February 7th (Tentative)

Department/School Budget Hearings with the Dean
March 2 – 6th (Tentative)

BPC Entry Deadline
March 21st (Tentative)

Salary Proposal Addendum to Budget Narrative Due
June 15th (Tentative)

Internal DMU Entry Deadline
June 19th (Tentative)

Student Arts Engagement Grant Proposals
[contingent on Fine Arts Fees budget surplus]
June 19th

2019-20 CFA Student Meetings/Important Dates

Date:	Event:	Time:	Location:
Aug 23 rd	Welcome & Leadership Role Meeting – SAC/FAF Reps	3:00 – 4:30 pm	CRCC 115
Sept 12 th	SAC RPT Reports complete (Confer with Department) http://www.finearts.utah.edu/students/student-advisory-committee		
Sept 20 th	College Council Meeting	2:00 pm – 4:00 pm	CRCC 115
Oct 1 st	FAF Grant Proposals Due to <u>FAF Grants Reps</u> by 5:00 pm		
Oct 15 th	FAF Grant Proposals Due to <u>Dean's Office</u> by 5:00 pm		
Oct 25 th	FAF Grants Prep Meeting	3:00 – 4:30 pm	CRCC 115
Nov 1 st	FAF Grants Funding & Policy Meeting	3:00 pm – end	CRCC 115
Nov 22 nd	College Council Meeting	2:00 pm – 4:00 pm	CRCC 115
Jan 31 st	FAF Grant Proposals Due to <u>FAF Grants Reps</u> by 5:00 pm		
Jan 31 st	FAF Grant Status Report Due to <u>Dean's Office</u> by 5:00 pm		
Feb 12 th	FAF Grant Proposals Due to <u>Dean's Office</u> by 5:00 pm		
Feb 21 st	College Council Meeting	2:00 pm – 4:00 pm	CRCC 115
Feb 21 st	FAF Grants Prep Meeting (following College Council meeting)		CRCC 115
Feb 28 th	FAF Grants Funding & Policy Meeting	3:00 pm – end	CRCC 115
April 17 th	College Council Meeting	2:00 pm – 4:00 pm	CRCC 115

2019-20 ArtsForce Event Calendar:

Date:	Event:	Time:	Location:
March 7 th	ArtsForce Networking Event	10:00 – 1:00 pm	MLIB: Gould Auditorium

More details about ArtsForce events will come later in the year. In the meantime, please go to artsforceutah.com for up-to-date information.