

AGENDA

Attendees: Dean Raymond Tymas-Jones, Associate Dean Sarah Projansky, Associate Dean Liz Leckie, Assistant Dean Karineh Hovsepian, Assistant Dean Brooke Horjesi, Assistant Dean Kelby McIntyre-Martinez, Paul Stout, Wendy Wischer, Tom Hoffman, Liz Butler, Chris Clarke, Brent Schneider, Melnie Murray, Jay Kim, Jennifer Weber, Sydney Duncan, Sarah Sinwell, Paul Larsen, Sydney Goodwill, Nathan Scoll, Michael Wall, Chelle Reay, Cat Kamrath, Miguel Chuaqui, Claudia Restrepo, Gage Williams, Brenda VanderWiel, Denny Verry, Michael Horejsi, Carson Kohler, Marina Gomberg

1. Call to Order:
Dean Tymas-Jones calls the meeting to order at 3:02 pm.
2. Approval of Minutes:
From February 19th Meeting
Dean Tymas-Jones asks for an approval of the minutes. There is a motion to approve, and all are in favor. They are approved.
3. Request for New Business:
Dean Tymas-Jones asks for any new business. There is none.
4. Consent Calendar:
 - N/A
5. Dean's Report:
 - TEP Proposal – status update
Dean Tymas-Jones says that the CFA submitted a transformative excellence proposal to the Sr VP for Academic Affairs for a Transformative Excellence Proposal. It's an opportunity for the University to create a cluster around a particular theme. The CFA did the theme of Arts & Health. There are several clusters of that through the CFA. Sydney Cheek-O'Donnell developed a proposal that we submitted. There were two phases to the process this year. There was a short synopsis of the proposal and then from there some groups were invited to submit a more in-depth proposal. We didn't get that. However, we were given \$15,000 to further develop the proposal. The money is to be used to bring in guest speakers or do more research. The downside was that we didn't get any specifics as to the weaknesses of the proposal. We thought the proposal was strong, and we are meeting with Ann Darling next week to get more information about what the committee thought about the proposal.
 - Strategic Plan
Our last strategic plan was dated through 2016, and we are now without a strategic plan. We need to start developing a new one. We need to do an assessment of our previous plan, what we accomplished, what we didn't accomplish, and what we hope to accomplish, along with what we no longer feel is relevant to the college today. This is a discussion. He would like to know from the College Council what the best means is to start the process again. Six years ago, we started by inviting students, faculty, and staff—anyone who wanted to be engaged in developing the

plan—to participate in conversations. We entertained the question “What does a college in the 21st century look like?” and out of that, six themes emerged.

A member of the Council says that this was a huge coup for our college, because it was the first time that faculty, students, and staff were invited and participated. When you hear the words “strategic plan,” it’s not that exciting, but at the first meeting, there were 35 people, and it was exciting.

Dean Tymas-Jones says that members of the Council weren’t the only ones responsible for developing the plan. So it took us about a year to two years to develop the last plan. He would like to have a new plan by the end of the Fall semester, and there are a lot of things cooking that could give us a framework and timeline and measurements. But going back to the way we did it before, we brought people in and six themes emerged, and then we divided the group into smaller committees that went out and developed the strategies for each goal. It was participatory. He tried to get away from his staff or the Executive Committee making it, and this would be the college community and would hold ourselves accountable for it.

The Dean asks if there are any suggestions for how we might like to go about this? This is something that he’s looking to starting in August or September.

A Council member asks if they could get a copy of what was done before? Dean Tymas-Jones says yes. He will have it sent to everyone so you can see the goals that were accomplished and see if those metrics are still germane to what we want to do going forward.

A member of the Council asks if the University’s goals play a part in this process, and how often they renew those? Dean Tymas-Jones says that the four goals that we have identified as a University was driven by the last accreditation visit. That was the impetus of that coming forward. In his 11 years here, the institution has never put forward a strategic plan. Really we only have four goals that we are centering around in terms of themes. He asks if we should we just table this until we have sent out what we already have and then put it as our top agenda action for September? Some of you might have rotated off by then.

A Council member says that many of the departments are having retreats before the end of the semester, so if they can have the document, they can at least be thinking about it.

Dean Tymas-Jones says that the good thing about a strategic plan from his point of view is that it gives an opportunity for the community of the college to establish for itself what is considered to be the important issues, the important goals as to how we want to function as a learned society.

A member of the Council says that she wonders if we send out in addition to sending out the current plan, but sending out a timeline. Dean Tymas-Jones asks for clarification on that. Marina says that it would be like a timeline for when particular things have to happen. Dean Tymas-Jones says it would work. He would like to have it done by the end of the Fall semester.

A Council member asks if we could set the first meeting for us, and then have smaller meetings after that?

Dean Tymas-Jones says yes. These are open meetings, and give opportunities for greater engagement and allows for non-representatives to participate.

A Council member says that the strategic plan is what drives the efforts and resources of the college over the next 5 years. Central Administration asks us for what our strategic goals are and bases their funding awards on that.

A member of the Council asks how the college-wide strategic plan interfaces with the department/school's strategic plans? The Graduate Council will probably ask about that in their individual reviews.

Dean Tymas-Jones says that after we developed the previous strategic plan, we asked the units to use the general themes of that plan to develop their own plans. He's not sure that we really want to do that this time, since we're not sure what it would look like. It should provide a framework in which to build a plan on. You don't have to have it look like the plan that we developed. But that can inform you as to how to do that.

- **Budget Report**

Dean Tymas-Jones says that last Tuesday, he and Karineh Hovsepian went before the Budgeting Committee. Representing the University were Ruth Watkins, Cathy Anderson, Rich Brown, Sandy Hughes, Marti Bradley, Dave Kieda, Kathryn Stockton, Cynthia Furse, and Mark Winters.

Dean Tymas-Jones says that the presentation you are about to see is the presentation that we shared with them. We were only given a few minutes to give our presentation. The CFA, due to Karineh's work, is always commended on how thoroughly our budget book is put together. And the presentation allows them to ask questions as it relates to our primary budget requests.

The first of our goals was to strengthen & expand students' academic experiences. The second goal was to pursue strategic growth trajectory in research. We highlighted what we had done with the budget and how we had spent the money that we were awarded previously. We had received \$200K to address the inequities of faculty salaries, and we got \$250K for ongoing graduate program funding.

Another thing that we set aside was \$25K for emergency help for "retention to graduation." This is for students who are close to graduation and are at good status, but have run out of money and are not going to be able to graduate. Dean Tymas-Jones is glad that there are students in the room, so that they can know that this is available, but the request has to come from a faculty member.

Dean Tymas-Jones wants to take a moment and do a side-bar. For next year, he and Sarah Projansky have decided (and hopefully we can deliver), that we are establishing a professional development fund for assistant professors on the tenure-track. We have set aside \$700 per person per year. If you don't use it in any year, it doesn't roll over. But what that does is allow the chairs to say in a new letter of appointment, that there are start-up funds to be allocated out at \$700 each year. And that puts us in league with other institutions that have start-up funds. We're using carry-forward funds so it doesn't mean that we're really rich. We almost lost someone last year, and now we feel like we can't afford not to do it any longer. We wanted to make it available for all the assistant professors who were on the probationary track. Any questions about this?

A member of the Council asks if this is only for travel or can it be used for other possibilities? Dean Tymas-Jones says if the faculty can justify it as a professional development opportunity and the chair endorses it, that's all he needs.

The same Council member asks what if someone has a professional engagement and then they need to get a substitute? They usually say it's the faculty member's responsibility. Dean Tymas-Jones says it would be up to the department. The intent of the college is to support our assistant professors. Ideally we wanted to also do it for Associate Professors, but we don't have the money right now. We'll still keep looking for money for that. You shouldn't feel like you can't request funding. If the funds are there and we can make it work, we will.

Dean Tymas-Jones says that the next part of the budget presentation was to talk about budgetary challenges & opportunities. The main point of that was to pursue additional revenue from both donors and the University for graduate program sustainability. Each year the amount of funding for each graduate student goes up \$500 per assistantship. And there is no help from the University for that. So graduate assistantships went up by \$60K overall.

The Dean says that also, the CFA of its own volition and necessity created new faculty lines by reorganizing our budget systems to create new faculty lines. We asked for faculty salary equity funds, and graduate student salary funds.

A Council member asks if she misunderstood—at the FCC meeting, she thought it was announced that we didn't have to do the \$500 increase for graduate students any longer. Dean Tymas-Jones says that she must have misunderstood. If we didn't increase it, we wouldn't have been able to do the tuition waiver.

6. Dean's Staff Reports:

Assistant Dean Horejsi

- Report on *UtahPresents* & Creative Engagement

Brooke Horejsi says that the slide on the screen shows the new mission that they have been working on for *UtahPresents*. They are working across the community very collaboratively. For programming for *UtahPresents* they are looking for partnerships. That can be particular artists coming to campus, looking for faculty or students to be performers, but she can really know about a sliver of artists that are out there, so she implores everyone to bring her ideas that excite you, so that as she makes programmatic decisions, and she can represent you. The 2016-17 season is crafted, but she is starting conversations for 2017-18—which seems far away, but comes up really quickly. Are there any questions? There are none.

7. Special Reports:

- Taft-Nicholson Center – Mark Bergstrom (Director)

Mark Bergstrom shows a video on the Taft-Nicholson Environmental Humanities Center. He would love for everyone to come up and experience it for themselves. The mission statement says that it is an extension of the University of Utah campus. When it was offered to us, President Pershing said that it would not just be for the Humanities, that it should be for all of the students on campus.

There is an artist-in-residence house on the campus. Each year they have an artist-in-residence program. Not nearly enough people know about the program, so he'd like everyone to know more.

The Center is for both creative works/research, and for graduate and undergraduate programs.

The Artist-in Residence season runs from mid-June to mid-October. The only requirement is that you leave behind an artifact at the center and you have dinner with the students who are there. There are 22 applicants for the program this year. There is a wide range of stakeholders in the valley, and they work with all of them. There is a piano and a stage there, and he'd love to work with students there.

Mark has convinced Tom Parks to fund two groups of researchers—in early August and mid-September. They are interested in disciplinary teams, and they would love for faculty to apply. He would love to do chamber music up there. People up there are starved for entertainment, and they will come.

A Council member asks when the announcements will come out? She's already applied. Mark says they will announce after July. The Council member says that finding out sooner would be helpful, as they are making summer plans. Mark says that he has inserted himself on the committee so he can find out the best practices. The Council member says that other summer residencies have different timelines, and it's hard to commit if you don't

get in to something else. Mark says if there is information about other programs for him to know, that would be great. The Council member says that they are all different, but knowing in March or April would be better than knowing in May. Mark says that applications for courses are taken in November.

A different member of the Council says that they might do a short residency for a graduate string quartet. Would that fit in with what they are doing? Is there a way to partner on something like that? Mark says that it would probably be to apply as a course. That would be the easiest way to do that to reserve the space and housing for the students.

A Council member asks if there was a town there to go and teach the students? Mark says no—it's a ghost-town, and when you teach and do activities you have to plan carefully.

Dean Tymas-Jones says a residency for a composer and string quartet, where the composer writes and the quartet plays might be a good idea.

Mark says to look at the artist-in-residence page, the last artist in residence might be interesting to them.

Mark says to please take advantage of his invitation to stop by and check out the place. If you want to see the center he will host you. And Erin who came with him will be there, as well.

- **Curriculum Committee Report – Associate Dean Projansky**

Sarah Projansky gives a report on the College Curriculum Committee. She thanks everyone who was on the committee. They reviewed 101 course changes. All departments are now allowing double-emphasis. Students will need to audition, if it is required. The following programs are approved: the new School of Dance, Sculpture/Intermedia minor, and the Film Production emphasis and the Piano Pedagogy emphasis are close to being finally approved. The Department of Theatre's program fee was renewed. And the committee decided to write a memo that will be distributed to faculty on a regular basis. It is about making sure that the credit hours for classes match the amount of work for each credit. It will go as a reminder to all faculty. Because we have so many different kinds of courses in our college, it is important for faculty to make sure they are assigning the right amount of work for each credit. And they will ask the chairs/directors to give this information to the new faculty, including adjuncts.

A Council member asks if the lessons can only practice a certain amount of time each week? Sarah clarifies and says that if students choose to practice more, that is a student's prerogative. But you can't give an assignment that is way higher than the number of credits that is given. Alternatively, they should be asked to do more if they aren't doing enough for the credit hours.

A different member of the Council says that it's University policy. It wasn't something the committee came up with.

The first Council member says that if they have ensembles, they have variable credit and it is up to the student to choose to do less credit. Sarah says that the syllabus should indicate how much work is needed for each credit if it is variable credit. There should be a statement in the syllabus so that it is fair for everyone. The Council member says in Music they have one credit for performance classes. Sarah reiterates that this is University policy. And it is a nation-wide policy. Another way to put it is that the committee wants to let students know their rights. The student has grounds to appeal if they are asked to do too much or too little.

A different Council member says that in the School of Dance, the performance credit courses are typically variable. If they are cast in one dance they sign up for one credit. If they are cast in two dances, they sign up for two credits. So most students in Utah Ballet or PDC register for 1 or 2 credits. As he and the faculty went through and restructured their curriculum, it was a 2 credit hour class, and they were supposed to meet for 10 hours

and also do papers on the side. So that is one reason why this came about. This is to ethically reduce the credit hours and also the workload for situations like that.

Sarah says that she is happy to work with anyone who wants to talk about it. But it's not open for debate.

A Council member says that sometimes students might have to put in more time in order to get an A. So there is some room for some students who want to become excellent. Sarah says that the policy isn't about that, it's about how much work is assigned.

Sarah says that she encourages everyone to reflect on how the assignments match the credit hours. She says that it's also average across the semester. And the last point is a plea. We really need to know who the curriculum committee chairs will be. We've only heard from one department, and the college charter says that should have been decided before today.

8. Notice of Intent:
N/A

9. Debate Calendar:

- Revisions to College Charter – Associate Dean Projansky

Sarah Projansky says that as we were looking at the College Charter, we found some typos and some small things that needed to be changed. The way the staff representatives were grouped, made sense originally, but now they no longer made sense. The new groups are fairly evenly matched now. And we also thought that since we now have four groups, that we would have four representatives.

The second change was for the Academic Appeals committee. What this does is articulate that there is a subcommittee. If there was an appeal that came from Art, then the art members would be excluded from the larger committee. And if it was an undergraduate student appeal, then Sarah would be over it, and if it was a graduate student, then Liz would be over it.

Are there any questions or concerns about any of the changes?

Dean Tymas-Jones moves to accept the updated document. A member of the Council seconds it.

A different Council member has a question: for the staff representative, would the Director of the School of Dance would make that decision for Dance? Sarah says that the staff elect from their own constituencies. And Sarah indicates that there would be new representatives.

A vote is taken. All are in favor, and the motion passes.

Dean Tymas-Jones wants to thank everyone for the work that they have done. The faculty members' work as members of the FCC has been illuminating and a game-changer. And garnering your advice has been very appreciated. This is still a learning community, and he translates that as there is room for all of us to grow and to learn. He wishes for everyone to have a restful summer, and for those of you who are graduating, we wish you well. If there is nothing else, he will entertain a motion for adjournment. There is a motion and a second, and the meeting is adjourned at 4:13 pm.

10. Information Calendar:
N/A

11. Adjournment:
The meeting is adjourned at 4:13 pm.