



## **AGENDA**

Attendees: Paul Stout, Henry Becker, Elena Shtromberg, Martin Novak, Kylie Millward, Luc Vanier, Molly Heller, Jay Kim, Sara Pickett, Severin Sargent-Catterton/Sydney May, Joanna Lees, Sean Carter, Andrew Nelson, Sonia Albert-Sobrino, Michael Edwards, Steve Pecchia-Bekum, Miguel Chuquai, Paul Sherrill, Michael Chikinda, McKayla Wolf, Amy Bach, Harris Smith, Andra Harbold, Matthew Rudolph, Blake Bratcher, Melonie Murray, Liz Leckie, Karineh Hovsepian

1. Approval of Minutes:

From November 22, 2019 Meeting

There are no changes and the minutes stand approved.

2. Announcements & Reports:

- Dean's Report:

Updates on the status of the faculty searches in the Departments/Schools and building projects.

Art History – They have a final candidate in the search for an Ancient & Medieval faculty member. Graphic Design, -- they just closed the search, and will be hopefully interviewing candidates soon.

Dance – Two of the searches were waived. Christine McMillan was transitioned from a Visiting faculty member to a Career-line faculty member. Screendance is in the works with the hire. The Morales Fellowship is a post-terminal degree fellowship specializing in areas of diversity, and that has been posted.

Film & Media Arts – In the Screenwriting search there are 8 semifinalists, and the Skype interviews are scheduled.

Music – Music Ed just hired Karen Thomas from U of Greensboro, she's in . general music education. Then for the Clarinet search, they are at the point to invite finalists and are waiting for that approval. In Piano – Skype interviews were done, and they are going to invite the finalists to campus soon. Jazz Studies is still in the process of reviewing applications.

Arts in Health Search – They are starting to have the candidates come in. March 4<sup>th</sup> is the first candidate on campus and announcements will go out with the names, locations, and times of their presentations. One of the candidates would be housed in Theatre, and the other two would be housed in Music. The search committee is excited about all three. All of them came to our Arts in Health Symposium this past fall. All are highly qualified, and we're excited to have them visit with us again. We encourage all of you to attend the public forums to meet with them and talk about how great Utah is a place to live. Although whoever is hired will be housed in an academic unit, they won't belong to that unit only. They will be working for the College as a whole, so Associate Dean Cheek-O'Donnell is interested in hearing from other faculty members in different disciplines to see how they speak to those disciplines. Since this person would lead the Arts in Health efforts in the CFA, perspectives from all disciplines are important.

#### Facilities Updates:

Bldg 73 is morphing into the Theatre Arts Building. The name in front of that will be announced in the Fall. There will be a celebration in September for the naming ceremony. In the summer, Phase 2 of the construction of the face of that building will be happening. It will include an outdoor art garden and an outdoor amphitheater. The lobby will be renovated, as well as the public hallways. That will happen in August, which will bleed into the Fall, and create some inconvenience – but not to the scale that we had this year. As that timeline develops, we'll give more information. The design team, GSBS is retained from Phase 1 and they are working on retaining the same contractor (Grammoll).

Fieldhouse Theatre – There is still a \$2M gap left to raise on the Theatre project. This would be to renovate the existing Einer Nielsen Fieldhouse. Phase 1 is the seismic upgrades and will start this summer. Phase 2 will happen after that, with a target of opening in January 2022.

The South Endzone of the Stadium is being expanded. Layton Construction was selected for that renovation. They will also be doing the renovation of the Fieldhouse. In particular, they have someone who did construction on the Eccles Theatre and the Hales Theatre, so he knows specialized spaces. When the original building was built, it wasn't built to withstand earthquakes, so that is the first thing to happen.

FMAB construction phase 1 is slated to begin this summer. The completion date for that is 2021 for Gittins Gallery. We're about \$800K short on that.

There was talk around the time of our last meeting that we might be getting an LDS meetinghouse that was near campus. That is not going to happen.

The College Executive Committee has been working on the Strategic Plan, and the last few meetings we've been talking about the mid-year progress that we've made. The plan for our last and final college Council Meeting is that we'll report out on that plan. So we're all looking forward to sharing that with you. We might do a slideshow for that.

The FCC has a meeting tentatively scheduled for March 27<sup>th</sup>. The primary charge of that committee is to vet the request for positions, and we don't have any at this time. Hold that time on your calendars in case there is something that we want to discuss with just the faculty in this room. We'll let you know if there are any changes with that.

- Dean's Staff Reports:

- Giving Day – Blake Bratcher & Emeri Fetzer

- The goal for this year is to increase the amount of donors. If you give to the UMarket page, you can give a one-time gift or a payroll deduction.

- The Dean's Office has generously agreed to match all faculty and staff gifts up to \$10K. There is a competition for each academic unit to double the match. The unit that has the highest percentage of faculty/staff participation will be awarded a 2:1 match.

- Giving Day tabling on Feb. 25<sup>th</sup> from 11-1 MCD Lobby, and Wednesday at Gittins Gallery Lobby – cookies, puppies, and more.

We're happy to support this from the Dean's Office. Even if you give a little, that matters. Maximize the financial opportunity of the 2:1 match.

Any questions? There are none.

- Special Reports:

- Qualtrics Introduction – Bill Lutz & Whitney Lemone

The University and the College of Fine Arts has financed a resource called Qualtrics. Those of you at other institutions might have used Qualtrics for surveys. If you've used Survey Monkey, that is like Cessna Plane, and Qualtrics is the 747.

We're excited to bring Qualtrics to the campus. It's been on campus many years, and we finally have a campus agreement to open it up to other departments on campus. They are using it in the OSL (Office for Software Licensing) and they're excited to see how it gets used. It's a campus-wide license agreement. It's billed to the departments for academic and administrative purposes. Previously if you needed to use an administrative license at Qualtrics, it was super expensive.

Software.utah.edu is the licensing website at the U. They manage the campus-wide licenses, and they also help with USHE.

They offer four products – a single-user trial license available at no-cost. It allows you to create a survey and see how it works. There is a single-user license and they can do unlimited surveys. They have the single-org ID license to allow anyone within that single org ID to use the license. It will be managed by a division administrator. There is also a roll-up Org ID license that allows anyone within the org ID plus anyone that rolls up into that Org ID (departments within the College). The five academic units are chipping in to this, and then the College will do the remaining cost. Faculty and staff can get access through our division administrator. Students can get access through the College that they are taking classes from. So students can use that, but the College administrator would control that.

To determine the features that we purchased, they worked with Qualtrics to figure that out. It's a 5-year licensing agreement, so the pricing won't go up. The individual licenses were experiencing 5% price increases each year. It's powerful software that is top-of-the-line.

Question from a member of the Council: Will there be training for people who want to use it? Yes. At the OSL website there is information, and there are YouTube videos and Qualtrics videos. It was launched on Jan 15<sup>th</sup>, and as they are working on getting the licenses deployed, they'll do some on-campus seminars so people can get additional training.

Question from a member of the Council: Have we identified the division administrator for the CFA? Not yet. Margaret Whitbeck oversees that in the OSL and will find out who the division administrator is and assign the division administrator. The division administrator will input the information to grant access to individual faculty and staff. And they'll be able to tweak it by turning on/off the features as needed. It will probably be rolled out to a staff member within the college to allow that. If you have any questions, reach out.

Whitney Lemone will be taking Bill's Place when he retires soon.

3. Upcoming Action Items:

On March 30<sup>th</sup> there will be an upcoming Town Hall on Arts Integration that you should have received an invitation to. We're trying to bring the rest of the university along on our quest to integrate Arts and Humanities into the other disciplines. We encourage everyone to attend.

4. New Business:

Adjourn

Future College Council Meetings: April 17<sup>th</sup>

Future Faculty Counsel Committee (FCC) Meetings: March 27<sup>th</sup> (if needed)